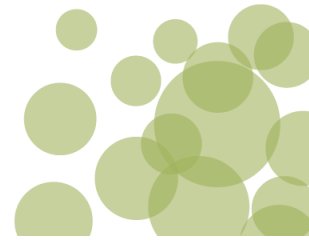# young-dogs

MANUAL

Order Quotation

v1.0.0

Description

The module allows you to offer and manage quotes from the backend of the Magento® 2 store. By customer request an offer can be created and sent by email. The order gets the status: quotation has been sent. After approval of the quotation or after payment of the customer the order can be handled as normal.

Installation

To install the Order Quotation Module

1. Extract the package into the Magento 2 root directory
2. Run the magento `setup:upgrade` and `setup:di:compile` command

Configuration

Go to System > Configuration. The order quotation can be found under the Young-dogs header in the left sidebar.

Order Quotation

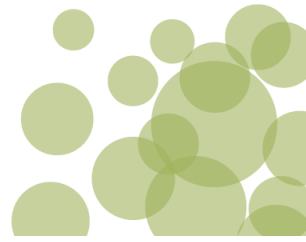|	
Enabled [global]	Yes
Send email to customer [global]	Yes
	Send an email to the customer when a quotation is created.
Email template [store view]	Default template (Default)
Send copy (BCC) of quotations [store view]	
	Comma-separated list of email addresses
Attach quotation as PDF [store view]	Yes

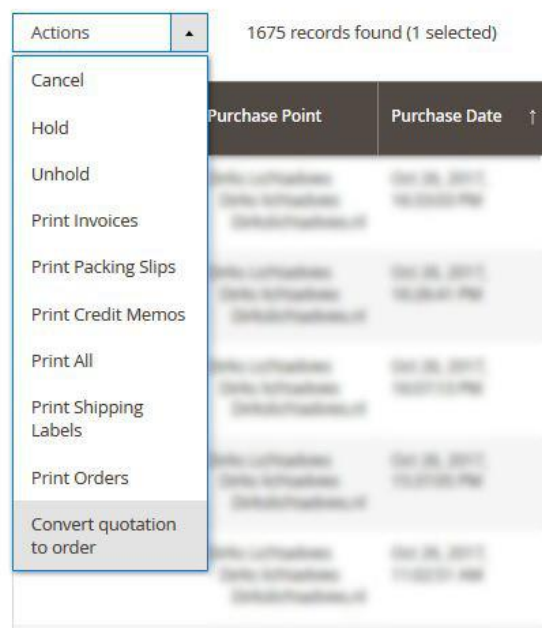|	
Enable:	Enables/Disables the module
Send email to customer:	If set to yes it sends an quotation email to the customer, in other case it just creates a quotation.
Email template:	Here you can choose the email template you want to use for the quotation emails send to the customer.
Send copy(BCC) of qutations:	Enter here email-addresses which will also receive the orderquotation emails as Bcc.
Attach quotations as PDF:	If set to yes, a PDF of the quotations will be attached to the email

Usage

How to create and send an quotation from your Magento backend:

1. Go to Sales->Orders and click on Create New Order
2. Chose a customer or create a new one
3. Fill in the required data (products, billing and shipping addresses, payment and shipping methods, etc…), just like for a normal order.
4. Once the necessary data is filled in, click on Submit Quotation, depending on your configuration the customer will receive an email and a new Quotation will be created with the status 'Quotation sent'

How to transform a Quotation into an order:

1. Go to Sales->Orders and select the Quotation you want to transform
2. In the massive actions dropdown select "Convert quotation to order" and confirm with the "Submit" Button

This will transform the quotation into an order with the Status "Pending" and send a normal order confirmation to the customer.