



# Order Eraser

End-user instructions

# How to use Order Eraser on Magento 2

## Use the Order Eraser extension

With *Order Eraser* for Magento 2, you can clean your sales database in one go. The extension will automatically delete:

- the orders you've selected
- the linked invoices
- all linked data

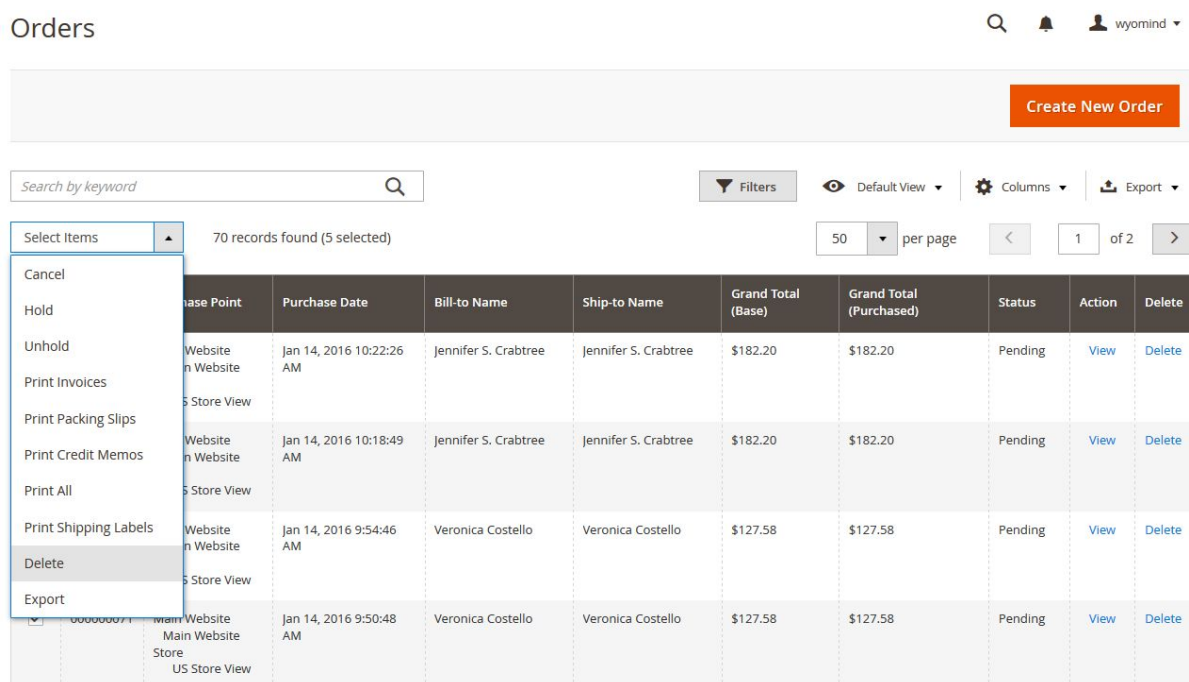
The extension can be ready to use from your Magento 2 back-office in a few minutes only.

After having installed the extension, go to:

[Sales > Operations > Orders](#)

There you have many possibilities to delete your orders.

Tick all the orders you want to delete, from the actions dropdown, choose **Delete**. A popup is displayed, click on **OK**.



The screenshot shows the 'Orders' page in the Magento 2 admin interface. At the top right, there is a search icon, a notification bell, and a user profile icon labeled 'wyomind'. Below this is a 'Create New Order' button. The main area features a search bar with the placeholder 'Search by keyword' and a search icon. To the right of the search bar are 'Filters', 'Default View', 'Columns', and 'Export' options. Below these is a 'Select Items' dropdown menu with a list of actions: Cancel, Hold, Unhold, Print Invoices, Print Packing Slips, Print Credit Memos, Print All, Print Shipping Labels, Delete (highlighted), and Export. The main table displays 70 records found (5 selected). The table has columns for 'Base Point', 'Purchase Date', 'Bill-to Name', 'Ship-to Name', 'Grand Total (Base)', 'Grand Total (Purchased)', 'Status', 'Action', and 'Delete'. The first row shows a pending order for Jennifer S. Crabtree with a grand total of \$182.20. The second row shows a pending order for Veronica Costello with a grand total of \$127.58. The third row shows another pending order for Veronica Costello with a grand total of \$127.58.

A notification should be displayed at the top of your admin saying that your orders have been deleted from your Magento 2 admin.

# Orders

Create New Order

3 order(s) successfully deleted

Search by keyword



Filters

Default View

Columns

Export

Select Items

76 records found

50

per page

<

1

of 2

>

ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Delete
00000078	Main Website Main Website Store US Store View	Jan 14, 2016 1:03:44 PM	Alessandra Toscani	Alessandra Toscani	\$39.00	\$39.00	Pending	<a href="#">View</a>	<a href="#">Delete</a>
00000077	Main Website Main Website Store US Store View	Jan 14, 2016 1:01:24 PM	Eleodora Limón Ceballos	Eleodora Limón Ceballos	\$39.00	\$39.00	Pending	<a href="#">View</a>	<a href="#">Delete</a>
00000076	Main Website Main Website Store FR Store View	Jan 14, 2016 10:55:15 AM	Marlon Coudert	Marlon Coudert	\$39.00	\$39.00	Pending	<a href="#">View</a>	<a href="#">Delete</a>

You can also delete one order at a time either by clicking on **DELETE** from the **Delete** column or by clicking on **DELETE** directly in the order view.

#00000074

Back Cancel Send Email Hold Invoice Ship Reorder Export Delete Edit

### ORDER VIEW

- Information
- Invoices
- Credit Memos
- Shipments
- Comments History

### Order & Account Information

Order # 00000074 (The order confirmation email was sent)

Order Date	Jan 14, 2016, 10:22:26 AM
Order Status	Pending
Purchased From	Main Website Main Website Store US Store View

### Account Information

Customer Name	<a href="#">Jennifer S. Crabtree</a>
Email	<a href="mailto:JenniferScrabtree@jourrapide.com">JenniferScrabtree@jourrapide.com</a>
Customer Group	General

### Address Information

<b>Billing Address</b> <a href="#">Edit</a>	<b>Shipping Address</b> <a href="#">Edit</a>
Jennifer S. Crabtree 1667 Vesta Drive Chicago, Illinois, 60605 United States T: <a href="tel:773-659-8755">773-659-8755</a>	Jennifer S. Crabtree 1667 Vesta Drive Chicago, Illinois, 60605 United States T: <a href="tel:773-659-8755">773-659-8755</a>

In the case where the order(s) that you have deleted was/were linked to some invoices or credit memos, these latter will also be removed.

# Invoices

Search by keyword 🔍

Filters

Default View

Columns

Export

Select Items 21 records found

20 per page 1 of 2

<input type="checkbox"/>	Invoice	Invoice Date	Order #	Order Date	Bill-to Name	Status	Amount	Action
<input type="checkbox"/>	00000021	Jan 18, 2016 11:19:24 AM	00000079	Jan 14, 2016 1:06:19 PM	Harvey Howard	Paid	\$39.00	<a href="#">View</a>
<input type="checkbox"/>	00000020	Jan 5, 2016 4:43:26 PM	00000050	Jan 4, 2016 3:40:40 PM	Ralph Nussbaum	Paid	\$119.00	<a href="#">View</a>
<input type="checkbox"/>	00000019	Jan 5, 2016 4:40:14 PM	00000063	Jan 5, 2016 1:43:47 PM	Alessandra Toscani	Paid	\$43.00	<a href="#">View</a>
<input type="checkbox"/>	00000018	Jan 5, 2016 10:31:13 AM	00000061	Jan 5, 2016 10:23:05 AM	Harvey Howard	Paid	\$187.20	<a href="#">View</a>
<input type="checkbox"/>	00000017	Jan 4, 2016 3:28:23 PM	00000048	Jan 4, 2016 3:09:31 PM	Ralph Nussbaum	Paid	\$119.00	<a href="#">View</a>
<input type="checkbox"/>	00000016	Dec 17, 2015 11:13:27 AM	00000043	Dec 17, 2015 11:12:22 AM	Jennifer S. Crabtree	Paid	\$119.00	<a href="#">View</a>
<input type="checkbox"/>	00000015	Dec 17, 2015 10:22:24 AM	00000041	Dec 16, 2015 10:38:50 AM	Kenna B. Morris	Paid	\$39.00	<a href="#">View</a>
<input type="checkbox"/>	00000014	Dec 17, 2015 10:09:30 AM	00000042	Dec 16, 2015 10:46:17 AM	Alessandra Toscani	Paid	\$143.00	<a href="#">View</a>
<input type="checkbox"/>	00000013	Dec 15, 2015 4:59:01 PM	00000038	Dec 8, 2015 4:21:49 PM	Alessandra Toscani	Paid	\$39.00	<a href="#">View</a>
<input type="checkbox"/>	00000012	Dec 15, 2015 4:46:26 PM	00000040	Dec 8, 2015 4:56:21 PM	Kenna B. Morris	Paid	\$39.00	<a href="#">View</a>
<input type="checkbox"/>	00000011	Dec 15, 2015 4:34:32 PM	00000034	Dec 8, 2015 3:40:26 PM	Christina Moller	Paid	\$182.00	<a href="#">View</a>
<input type="checkbox"/>	00000010	Dec 4, 2015 11:42:02 AM	00000013	Dec 4, 2015 9:40:52 AM	Eleodora Limón Ceballos	Paid	\$211.40	<a href="#">View</a>