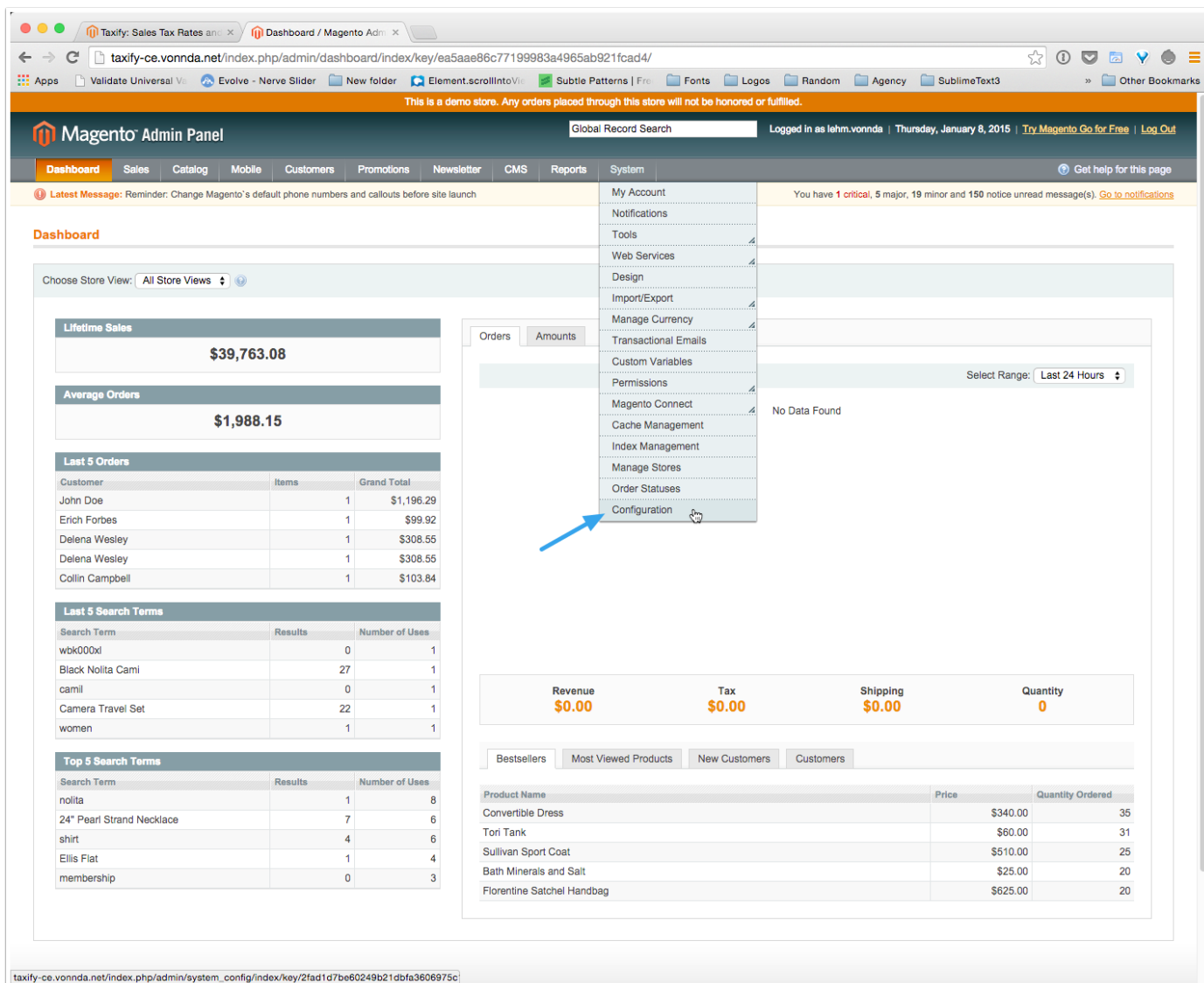


Taxify User Guide

This document provides instructions on how to install the taxify extension from Magento Connect.

Dashboard / Magento Admin

Return back to the admin and navigate to System -> Configuration



The screenshot shows the Magento Admin Panel dashboard. The 'System' menu is open, and the 'Configuration' option is highlighted with a blue arrow. The dashboard includes sections for Lifetime Sales (\$39,763.08), Average Orders (\$1,988.15), Last 5 Orders, Last 5 Search Terms, and Top 5 Search Terms. A summary table shows Revenue, Tax, and Shipping are all \$0.00, and Quantity is 0. A table of Bestsellers is also visible.

Customer	Items	Grand Total
John Doe	1	\$1,196.29
Erich Forbes	1	\$99.92
Delena Wesley	1	\$308.55
Delena Wesley	1	\$308.55
Collin Campbell	1	\$103.84

Search Term	Results	Number of Uses
wbk000xl	0	1
Black Nolita Cami	27	1
camil	0	1
Camera Travel Set	22	1
women	1	1

Search Term	Results	Number of Uses
nolita	1	8
24" Pearl Strand Necklace	7	6
shirt	4	6
Ellis Fiat	1	4
membership	0	3

Product Name	Price	Quantity Ordered
Convertible Dress	\$340.00	35
Tori Tank	\$60.00	31
Sullivan Sport Coat	\$510.00	25
Bath Minerals and Salt	\$25.00	20
Florentine Satchel Handbag	\$625.00	20

Configuration / System / Magento Admin

On the left under Sales, navigate to the Tax settings area and open Taxify Settings if it is not already open. Fill in your API Key that you should have received from Taxify. Please be sure to test using test mode and ensure only leave test mode running when not in production.

