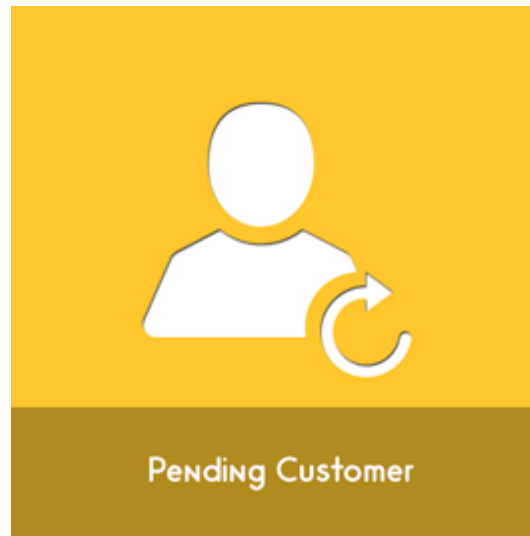


## Pending Customer extension User Manual



Pending Customer Extension by MageComp let store owner manually approved customer accounts from the frontend registrations.

### Table of Content

1. [Extension Installation Guide](#)
2. [Configuration](#)
3. [Pending Customer Account of Store Frontend](#)
4. [Pending Account Notification to Store Admin](#)
5. [Pending Customer Registrations in Backend Grid](#)
6. [Restrict Login on Store Frontend](#)
7. [Deactivation of Extension in Case of Emergency](#)
8. [FAQs](#)

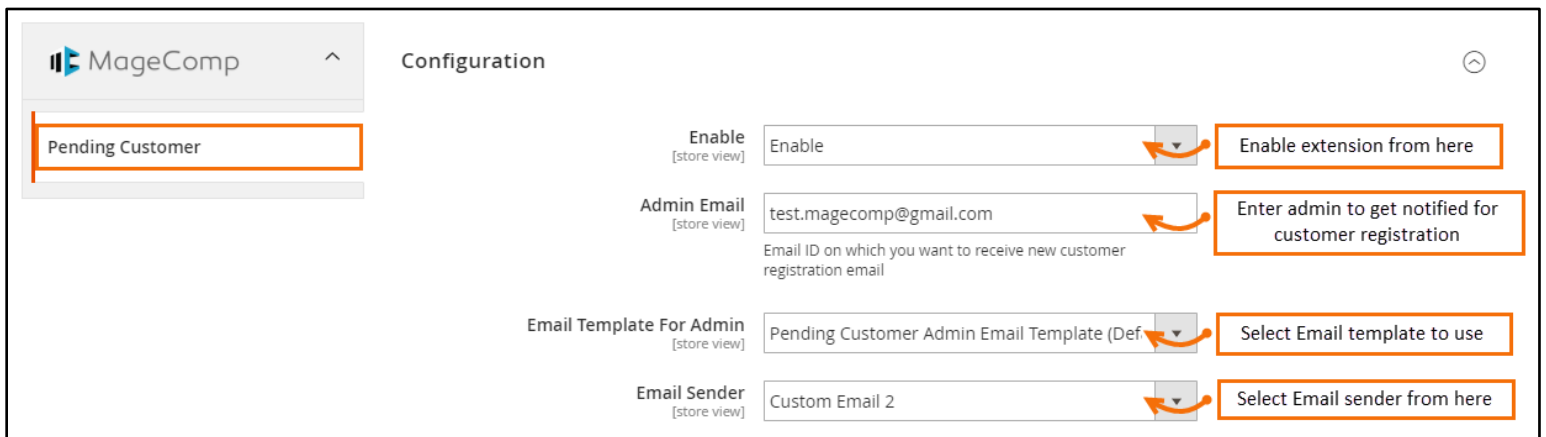
### 1. Extension Installation Guide

- Go to My downloadable products. The file that you download normally is a zip file.
- Use FTP client (such as Filezilla, WinSCP, cuteFtp) to upload or copy all folders in the zip package to app/code/Magecomp/ Folder. Please Create the Folders Manually if needed. Extension directory after upload should be app/code/Magecomp/[extension\_name]/ inside that block, controller, etc folders.
- Open Command line in folder root of Magento and run following command respectively:
  - php bin/magento setup:upgrade
  - php bin/magento setup:static-content:deploy
  - php bin/magento indexer:reindex
  - php bin/magento cache:flush
- Navigate to Stores/Configuration, if you can see the extension tab, it is installed properly.
- If you need professional help regarding [Magento Extension Installation](#), Feel free to contact us any time.

### 2. Configuration

Once you have successfully installed the extension, go to **Stores → Configuration** to configure the extension for your use.

- **Enable:** Choose option to enable or disable extension from here.
- **Admin Email:** Add your Email address to get notified each time customer registers on store frontend.
- **Email Template for admin:** Choose an admin email template for each mail is sent to admin via an extension.
- **Email Sender:** Choose Email sender from whom you want to receive customer registration notification each time customer get registered.

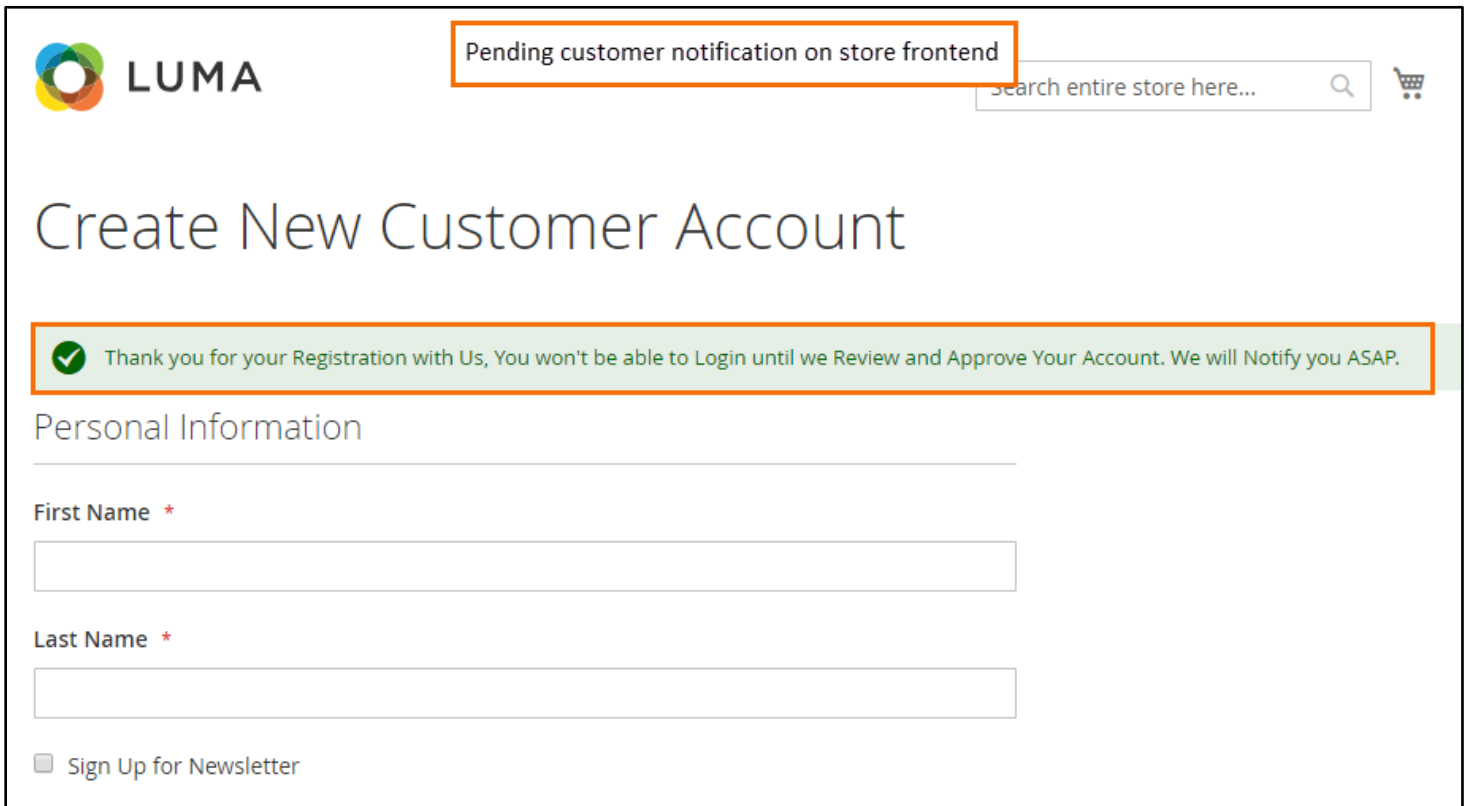



The screenshot shows the 'Configuration' page for the 'Pending Customer' extension. The settings are as follows:

- Enable:** A dropdown menu is set to 'Enable'. An orange callout box says 'Enable extension from here'.
- Admin Email:** A text input field contains 'test.magecomp@gmail.com'. Below it, a smaller text says 'Email ID on which you want to receive new customer registration email'. An orange callout box says 'Enter admin to get notified for customer registration'.
- Email Template For Admin:** A dropdown menu is set to 'Pending Customer Admin Email Template (Def.)'. An orange callout box says 'Select Email template to use'.
- Email Sender:** A dropdown menu is set to 'Custom Email 2'. An orange callout box says 'Select Email sender from here'.

### 3. Pending Customer Account of Store Frontend

Whenever customer get registered on store frontend, the extension will displays success message along with notification that account is held for approval.




 LUMA

Pending customer notification on store frontend

Search entire store here...

## Create New Customer Account

 Thank you for your Registration with Us, You won't be able to Login until we Review and Approve Your Account. We will Notify you ASAP.

### Personal Information

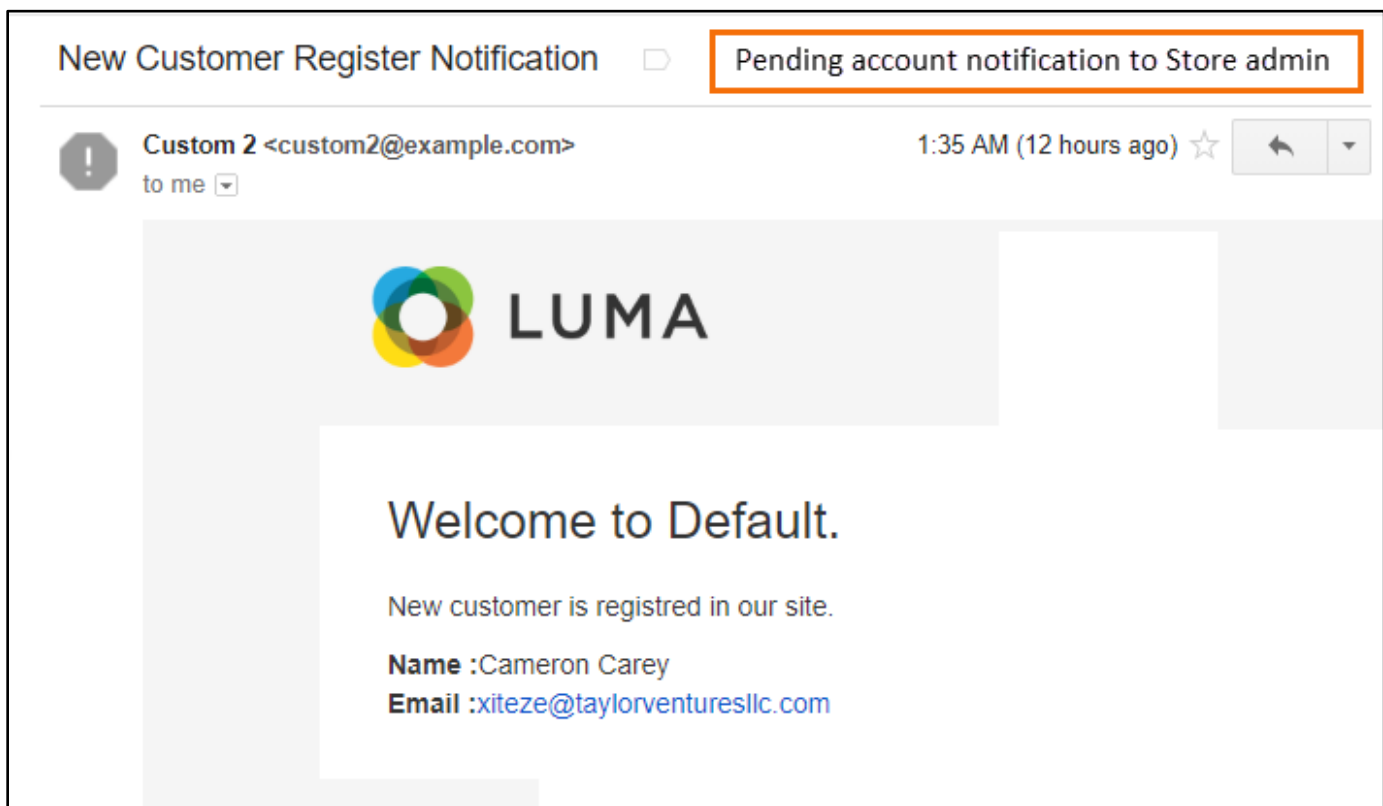
First Name \*

Last Name \*

Sign Up for Newsletter


#### 4. Pending Account Notification to Store Admin

The extension is automatically sends pending account notification to store admin whenever customer registers on store frontend.




New Customer Register Notification

Pending account notification to Store admin

 Custom 2 <custom2@example.com> 1:35 AM (12 hours ago) ☆

to me

 LUMA

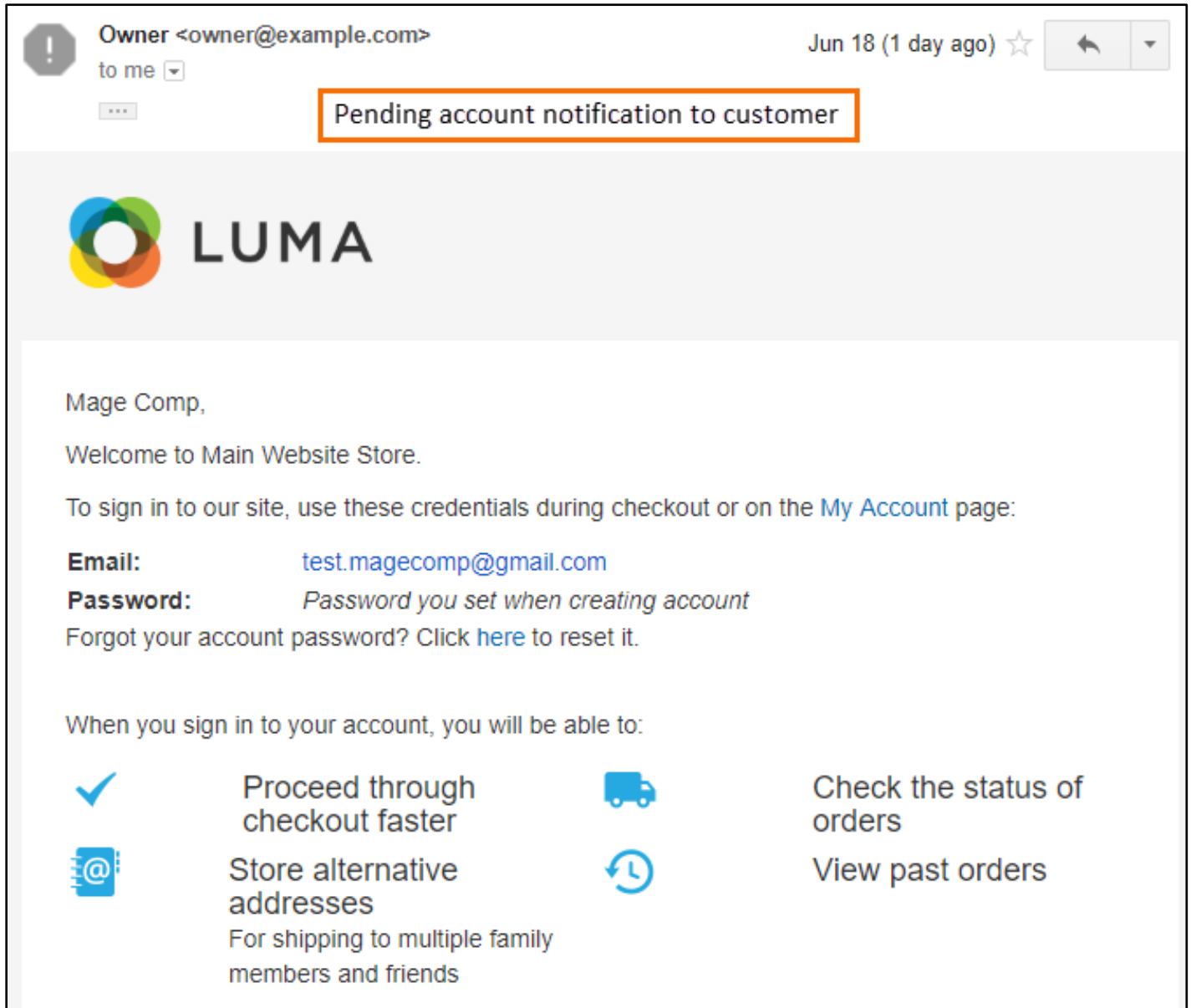
## Welcome to Default.

New customer is registred in our site.

**Name** :Cameron Carey  
**Email** :xiteze@taylorventuresllc.com

- **Pending Account Notification to Store Customer**

Also, the customer will get a notification on their registered email that the account is help for moderation, until store admin manually approves it.



##### 5. Pending Customer Registrations in Backend Grid

The extension is designed to have full control over frontend registration by listing all registered accounts in store backend.

## Customers

🔔 👤 pending-customer ▾

[Add New Customer](#)

Search by keyword  🔍

Filters 👁 Default View ▾ ⚙ Columns ▾ 📄 Export ▾

Actions ▾ 2 records found 20 ▾ per page < 1 of 1 >

| <input type="checkbox"/> | ID ↓ | Name          | Email                   | Group   | Phone | ZIP | Country | State/Province | Customer Since          | Account Created in | Customer Approve | Action               |
|--------------------------|------|---------------|-------------------------|---------|-------|-----|---------|----------------|-------------------------|--------------------|------------------|----------------------|
| <input type="checkbox"/> | 2    | Mage Comp     | test.magecomp@gmail.com | General |       |     |         |                | Jun 18, 2018 2:09:17 PM | Default Store View | No               | <a href="#">Edit</a> |
| <input type="checkbox"/> | 1    | Cameron Carey | gaurav@magecomp.com     | General |       |     |         |                | Jun 19, 2018 8:35:19 AM | Default Store View | No               | <a href="#">Edit</a> |

- Pending Customer Account in Detailed Customer Information**  
 Store admin can also find customer account approval status on detailed customer information from store backend.

**CUSTOMER INFORMATION**

Customer View

Account Information

Addresses

Billing Agreements

Wish List

### Account Information

Group \*  ▾

Disable Automatic Group Change Based on VAT ID

Name Prefix

First Name \*

Middle Name/Initial

Last Name \*

Name Suffix

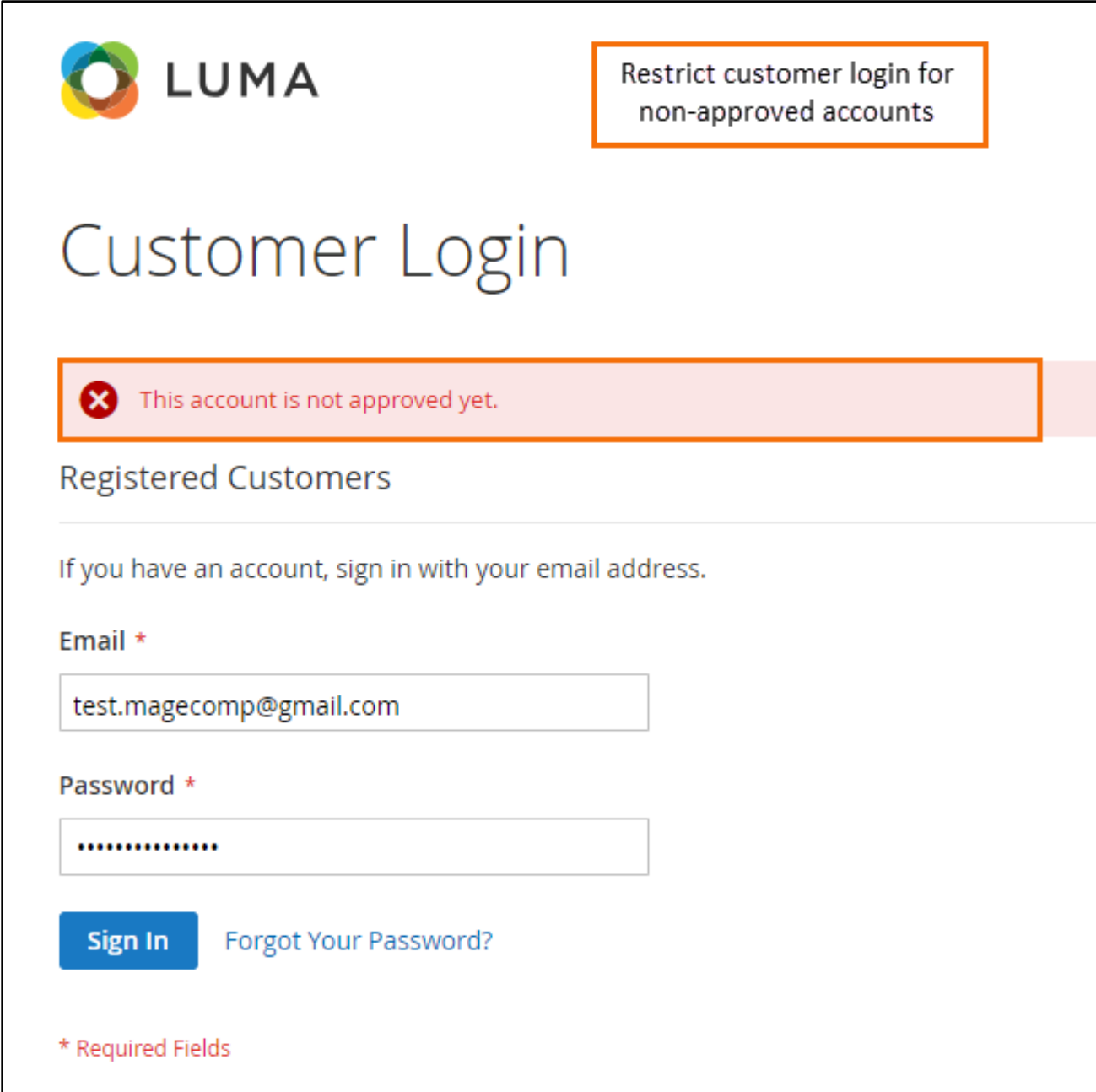
Email \*

Date of Birth  📅

Customer Approve  ▾ account status on detailed customer information

## 6. Restrict Login on Store Frontend

Until store admin manually review & approve each customer account from store backend, customer will no longer have access to their account on store frontend.



The screenshot shows the LUMA Customer Login page. At the top left is the LUMA logo. At the top right, a message box states: "Restrict customer login for non-approved accounts". The main heading is "Customer Login". Below this, a red error message with an 'x' icon says: "This account is not approved yet." Underneath is the "Registered Customers" section, which includes the instruction: "If you have an account, sign in with your email address." There are two input fields: "Email \*" containing "test.magecomp@gmail.com" and "Password \*" with masked characters. A blue "Sign In" button and a link "Forgot Your Password?" are positioned below the fields. At the bottom left, a red asterisk indicates "\* Required Fields".

## 7. Deactivation of Extension in Case of Emergency

- Go to `app` → `etc` → `config.php` and find '`Magecomp_Pendingcustomer`' => `1`, and replace `1` with `0`.
- If something goes wrong, please contact us at <https://magecomp.com/customer/account/> or send us an email at [helpdesk@magecomp.com](mailto:helpdesk@magecomp.com)

## 8. FAQs:

- **What if I get “Access denied” error after installation of the extension?**

Whenever you get Access denied error while clicking on the extension tab after installation, log out admin panel and re-login.

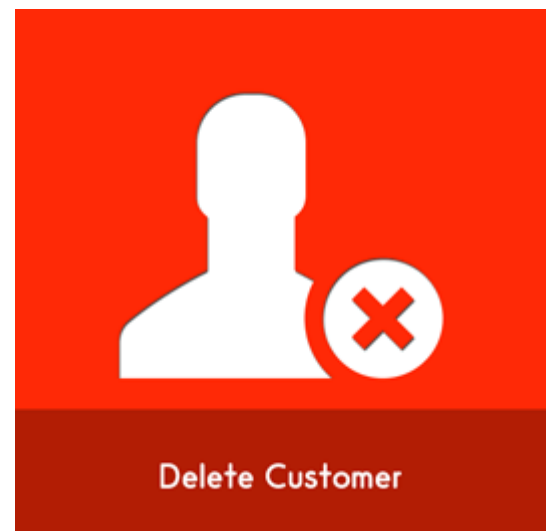
## Thank You!

Take a look at our other feature rich extensions:



Google Language Translator by MageComp allows store owner to integrate language translation tool with Magento store.

[Know More...](#)



Delete Account Extension by MageComp that will help store customer to quickly removed their account and erase user's personal information at once.

[Know More...](#)

[VISIT OUR  
MAGENTO STORE](#)