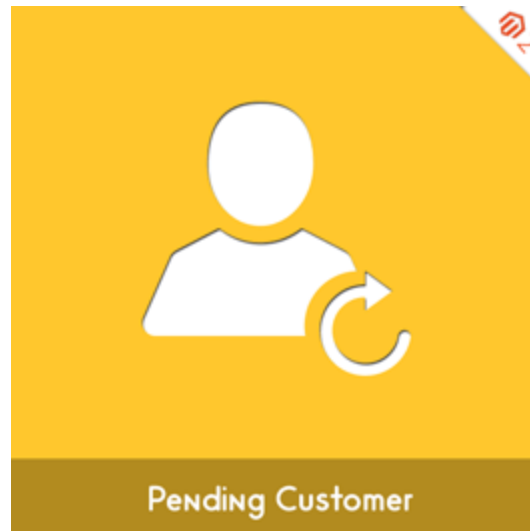


Pending Customer extension User Manual



Magento 2 Pending Customer Extension by MageComp let store owner manually approved customer accounts from the frontend registrations.

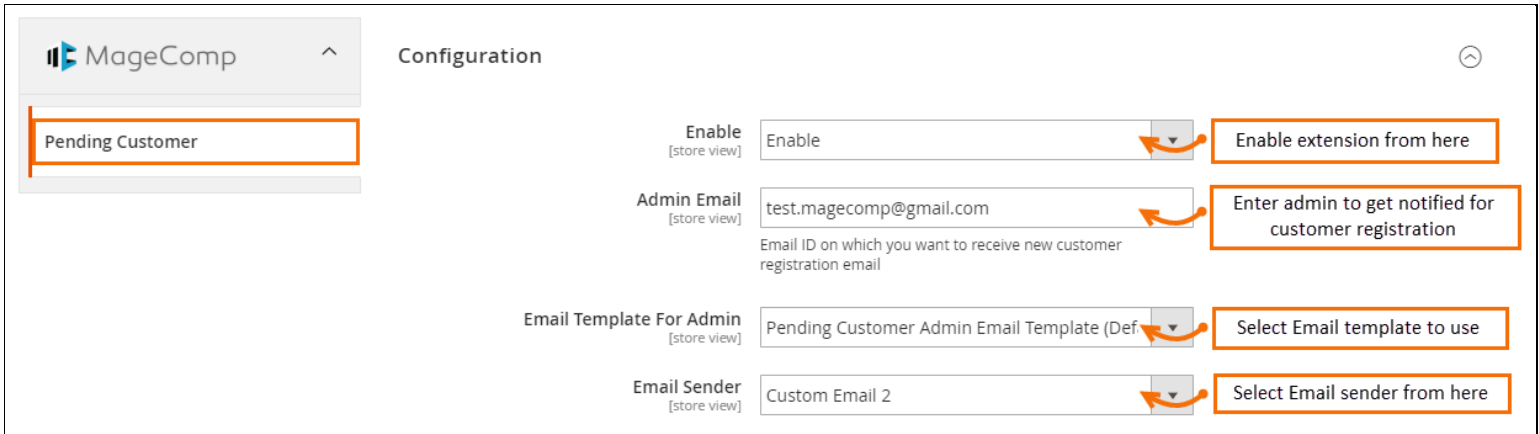
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1. Configuration

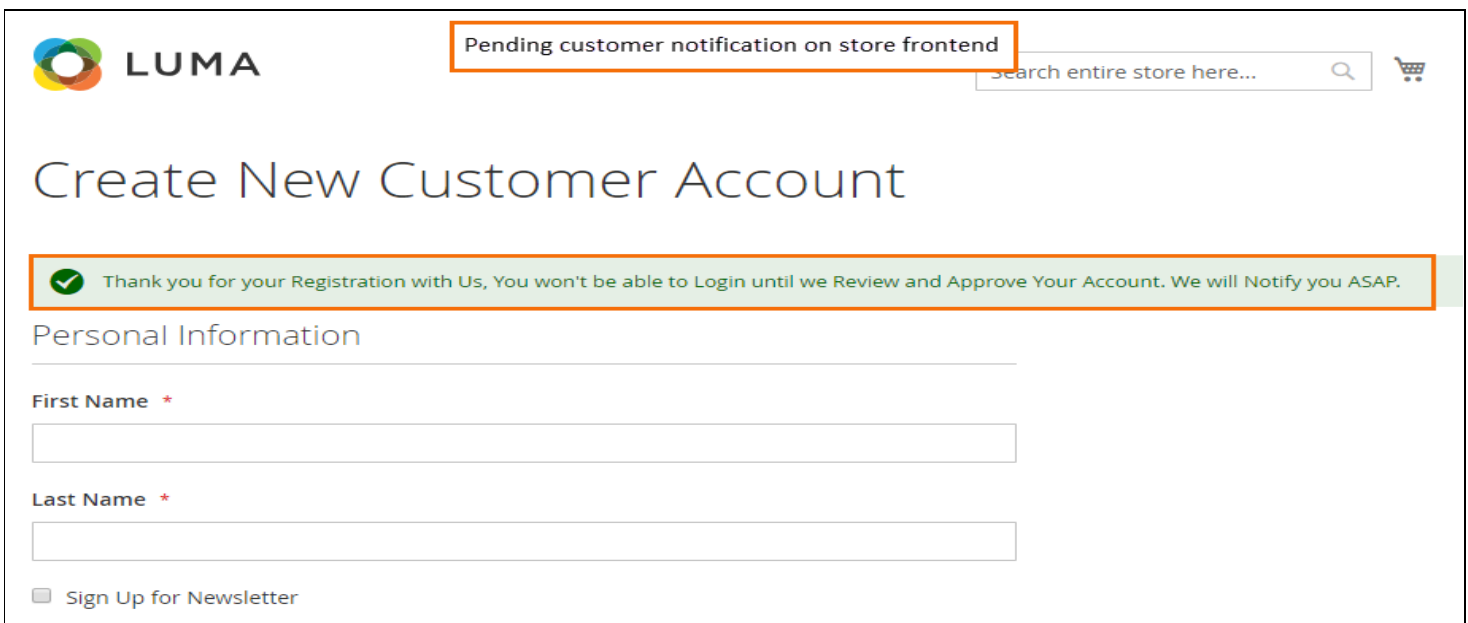
Once you have successfully installed the extension, go to **Stores Configuration** to configure the extension for your use.

- **Enable:** Choose option to enable or disable extension from here.
- **Admin Email:** Add your Email address to get notified each time customer registers on store frontend.
- **Email Template for admin:** Choose an admin email template for each mail is sent to admin via an extension.
- **Email Sender:** Choose Email sender from whom you want to receive customer registration notification each time customer get registered.



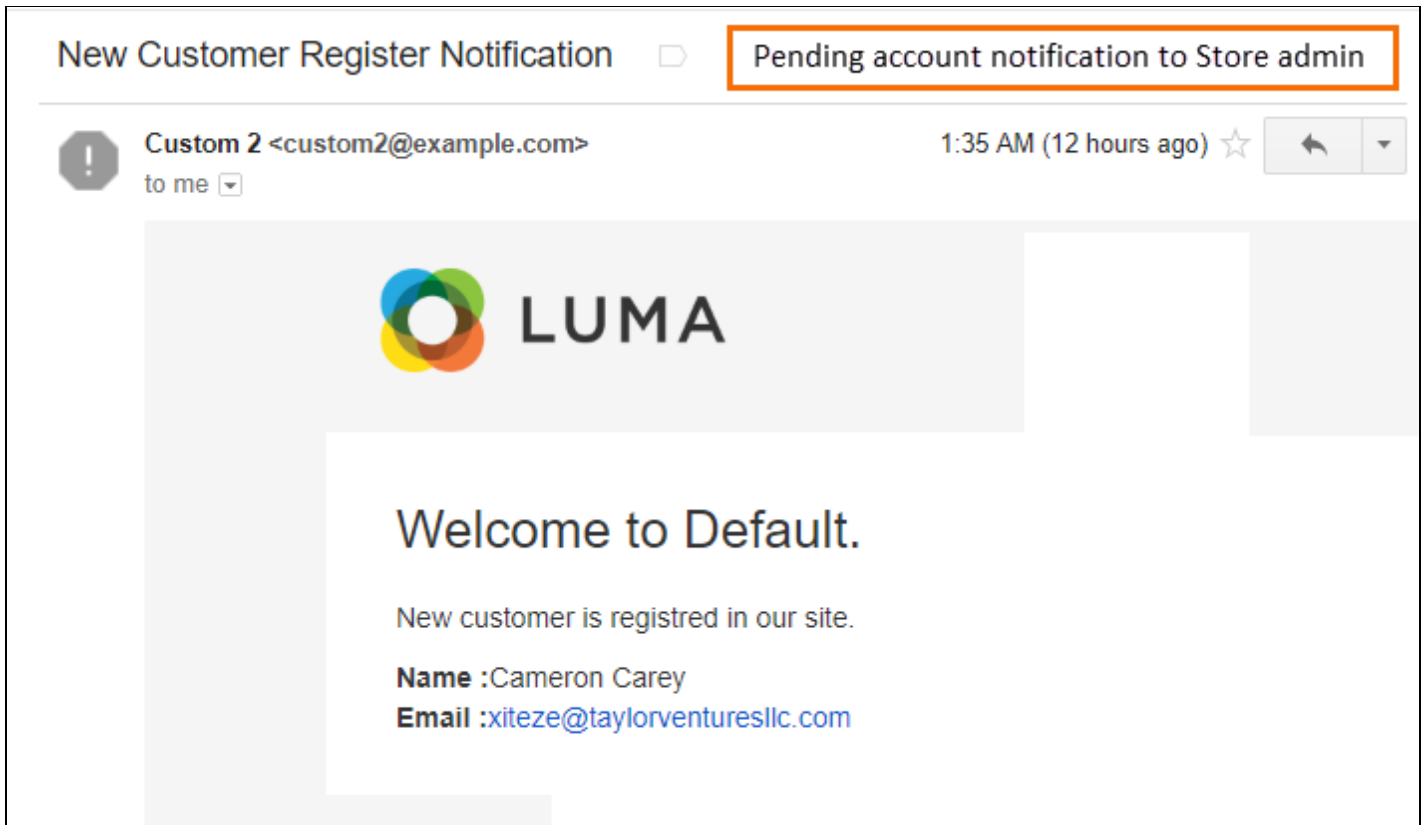
2. Pending Customer Account of Store Frontend

Whenever customer get registered on store frontend, the extension will displays success message along with notification that account is held for approval.



3. Pending Account Notification to Store Admin

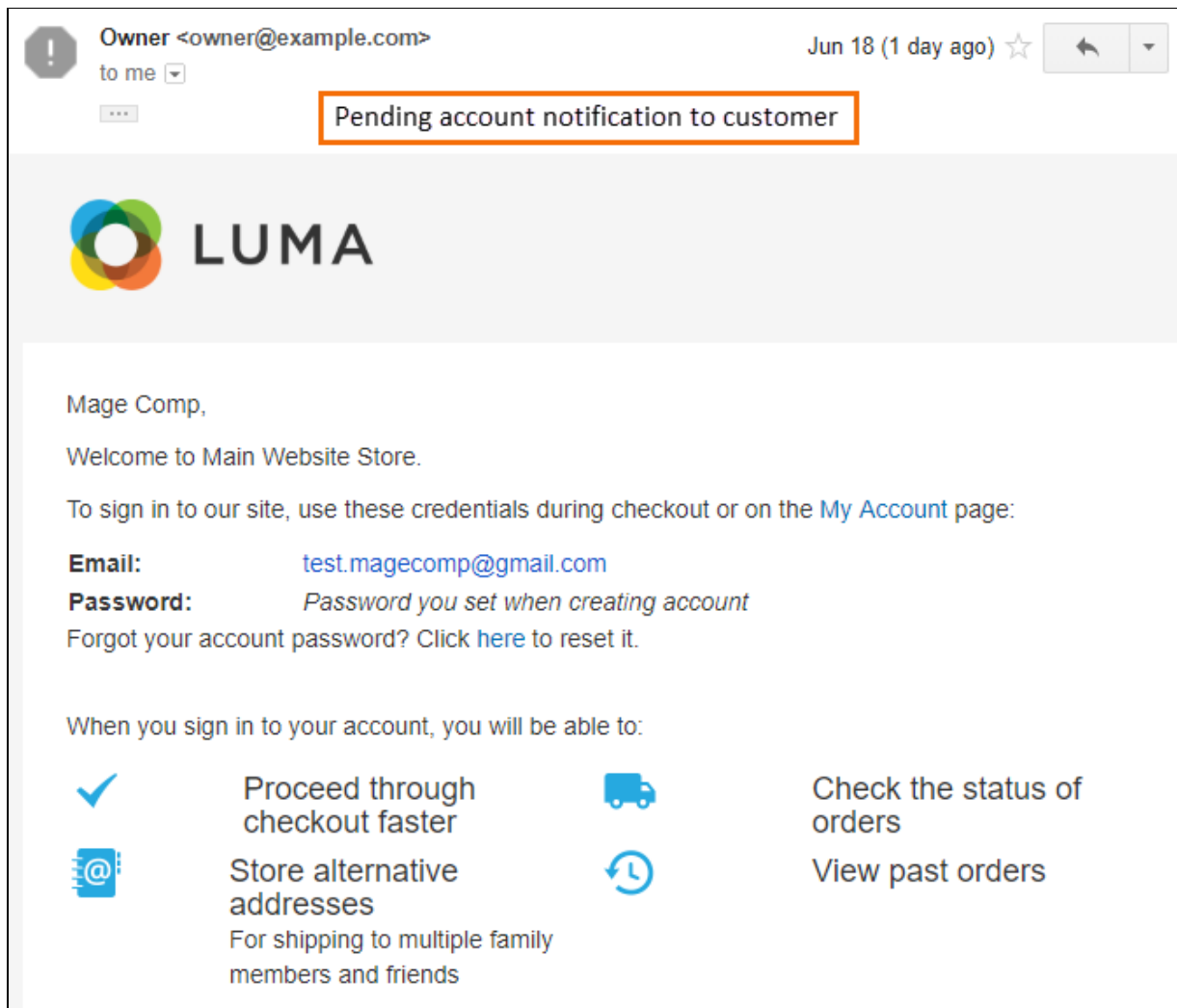
The extension is automatically sends pending account notification to store admin whenever customer registers on store frontend.



The screenshot shows an email notification interface. At the top, the subject line is "New Customer Register Notification" with a dropdown arrow. To its right, a red-bordered box highlights the text "Pending account notification to Store admin". Below the subject line, the sender is identified as "Custom 2 <custom2@example.com>" with a warning icon and "to me" with a dropdown arrow. The time is "1:35 AM (12 hours ago)" with a star icon and a reply dropdown arrow. The main content area features the LUMA logo (a colorful circular icon) and the text "Welcome to Default." followed by "New customer is registred in our site." and the details: "Name :Cameron Carey" and "Email :xiteze@taylorventuresllc.com".

Pending Account Notification to Store Customer

Also, the customer will get a notification on their registered email that the account is help for moderation, until store admin manually approves it.




The screenshot shows an email interface. At the top, the sender is identified as 'Owner <owner@example.com>' with a date of 'Jun 18 (1 day ago)'. The subject line is 'Pending account notification to customer', which is highlighted with an orange border. The email body features the LUMA logo and a personalized greeting to 'Mage Comp'. It includes a welcome message and login instructions, providing the email 'test.magecomp@gmail.com' and a password placeholder. Below this, a list of benefits for signing in is presented with icons: a checkmark for faster checkout, a truck for order status checks, an '@' symbol for alternative addresses, and a clock for viewing past orders.

Owner <owner@example.com> Jun 18 (1 day ago) ☆

to me ▾

...

Pending account notification to customer

 LUMA

Mage Comp,

Welcome to Main Website Store.





To sign in to our site, use these credentials during checkout or on the [My Account](#) page:

Email: test.magecomp@gmail.com

Password: *Password you set when creating account*

Forgot your account password? Click [here](#) to reset it.

When you sign in to your account, you will be able to:

-  Proceed through checkout faster
-  Check the status of orders
-  Store alternative addresses
For shipping to multiple family members and friends
-  View past orders

4. Pending Customer Registrations in Backend Grid

The extension is designed to have full control over frontend registration by listing all registered accounts in store backend.

Customers 🔔 👤 pending-customer ▾

Add New Customer

Filters
👁 Default View ▾
⚙ Columns ▾
📄 Export ▾

Actions ▾ 2 records found

20 per page
 <
1 of 1
 >

☐ ▾	ID ↓	Name	Email	Group	Phone	ZIP	Country	State/Province	Customer Since	Account Created in	Customer Approve	Action
☐	2	Mage Comp	test.magecomp@gmail.com	General					Jun 18, 2018 2:09:17 PM	Default Store View	No	Edit
☐	1	Cameron Carey	gaurav@magecomp.com	General					Jun 19, 2018 8:35:19 AM	Default Store View	No	Edit

- **Pending Customer Account in Detailed Customer Information**

Store admin can also find customer account approval status on detailed customer information from store backend.

CUSTOMER INFORMATION

Customer View

Account Information

Addresses

Billing Agreements

Wish List

Account Information

Group *

Disable Automatic Group Change Based on VAT ID

Name Prefix

First Name *

Middle Name/Initial

Last Name *

Name Suffix

Email *

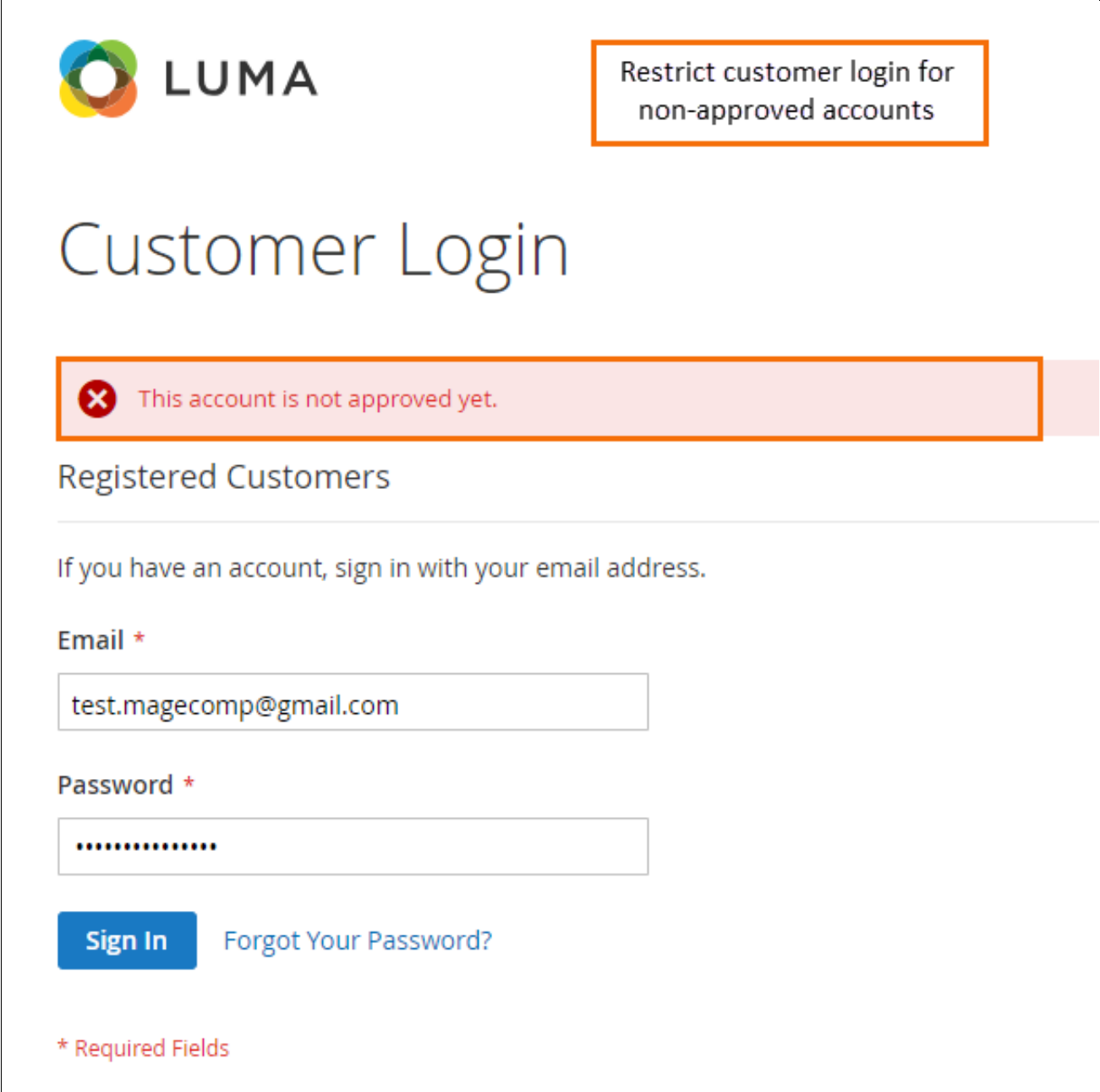
Date of Birth

Customer Approve

account status on detailed customer information

5. Restrict Login on Store Frontend

Until store admin manually review & approve each customer account from store backend, customer will no longer have access to their account on store frontend.



The screenshot shows the LUMA Customer Login page. At the top left is the LUMA logo. At the top right, a message in an orange-bordered box states: "Restrict customer login for non-approved accounts". The main heading is "Customer Login". Below this, a red-bordered box with a red 'X' icon contains the message: "This account is not approved yet." Underneath is the "Registered Customers" section, which includes the instruction: "If you have an account, sign in with your email address." There are two input fields: "Email *" containing "test.magecomp@gmail.com" and "Password *" containing a masked password. Below the fields are a blue "Sign In" button and a link "Forgot Your Password?". At the bottom left, there is a red asterisk and the text "* Required Fields".

6. FAQs:

- **What if I get "Access denied" error after installation of the extension?**
Whenever you get Access denied error while clicking on the extension tab after installation, log out admin panel and re-login.