

# MageArray

## User Guide

# Order Comments



**Extension Version - 1.0.9**  
**User Guide Version - 1.0.9**

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### Introduction

Order Comments extension for Magento 2 allows the customers to add comments, instruction and special requests on the go while purchasing a product of their choice. Admin can see the comment in order page in backend.

### Installation

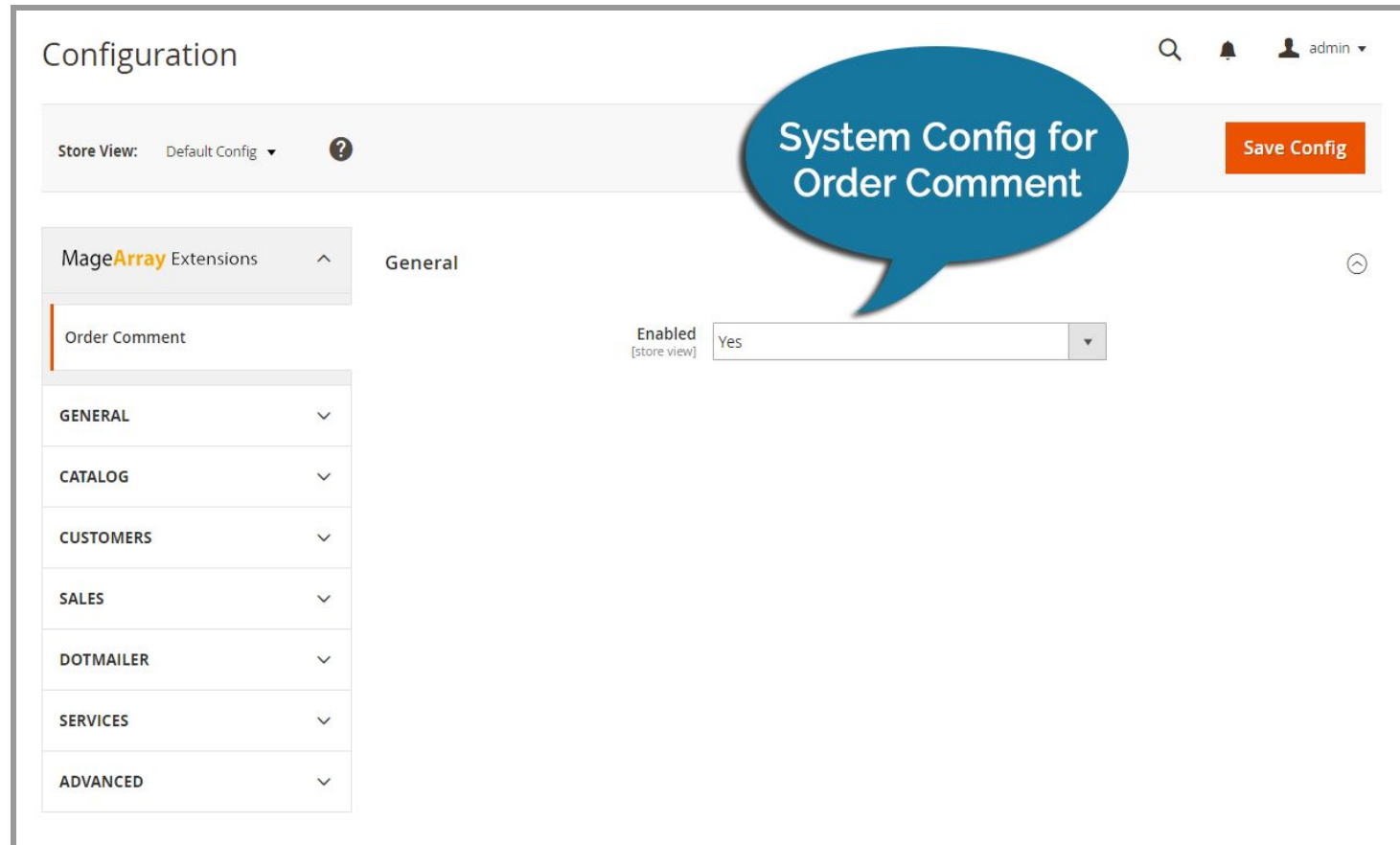
- Backup your web directory and store database
- Download extension installation package
- Disable Magento Cache run command "**php bin/magento cache:disable**" using SSH from your magento root directory
- Upload contents of the extension installation package to your "**app/code/MageArray/OrderComment**" directory
- Then run commands "**php bin/magento setup:upgrade**" using SSH from your magento root directory
- Enable Magento Cache run command "**php bin/magento cache:enable**" using SSH from your magento root directory

### Usage

#### Admin

##### Order Comment Configuration

To configure the Order Comment Extension for Magento, navigate to **Stores >> Settings >> Configuration >> MageArray Extensions >> Order Comment**.



#### General

- **Enabled** - Enable/Disable Extension.

### Order Comment Display In Backend

To Check the Order add Comment in backend , navigate to **Sales>> Orders >> Order View>> Information Tab.**

#000000005

← Back Cancel Send Email Hold Invoice Ship Reorder **Edit**

**ORDER VIEW**

- Information
- Invoices
- Credit Memos
- Shipments
- Comments History
- Order Attachments

**Order & Account Information**

**Order # 000000005** (The order confirmation email was sent)

Order Date: Sep 26, 2018, 4:41:07 AM

Order Status: [blurred]

Purchased From: [blurred]

Placed from IP: [blurred]

**Account Information** [Edit Customer](#)

Customer Name: [blurred]

Email: [blurred]

Customer Group: General

**Order Comment**

**Comment:**The box is use in Order Comments, This is demo order

**Address Information**

**Billing Address** [Edit](#)

**Shipping Address** [Edit](#)

### Front-End

#### Order Comment Box Display in Frontend

Order comment box will be display about a place order on checkout page.

The screenshot shows the MageArray checkout process at the 'Review & Payments' stage. A progress bar at the top indicates that 'Shipping' is complete and 'Review & Payments' is the current step. The 'Payment Method' section shows 'Check / Money order' selected, with a checkbox for 'My billing and shipping address is the same'. Below this is a blurred form for billing and shipping information. A blue speech bubble with the text 'Order Comment Box in Checkout' points to a text input field labeled 'Order Comment' containing the text 'The box is use in Order Comments, This is demo order'. A 'Place Order' button is located to the right of the comment box. At the bottom left, there is a link for 'Apply Discount Code'. On the right side, the 'Order Summary' table shows a cart subtotal of \$59.00, shipping of \$5.00, and tax of \$4.87, totaling \$68.87. Below the summary is a 'Ship To:' section with a blurred address and a 'Shipping Method:' section showing 'Flat Rate - Fixed'.

Cart Subtotal	\$59.00
Shipping Flat Rate - Fixed	\$5.00
Tax	\$4.87
<b>Order Total</b>	<b>\$68.87</b>

Flat Rate - Fixed
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### Order Comment in Frontend Order view page

My Account

**My Orders**

My Downloadable Products

My Wish List

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Address Book

Account Information

Stored Payment Methods

Billing Agreements

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My Product Reviews

Newsletter Subscriptions

### Order # 000000005

PENDING

September 25, 2018

[Reorder](#) [Print Order](#)

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Fusion Backpack	24-MB02	\$59.00	Ordered: 1	\$59.00
Subtotal				\$59.00
Shipping & Handling				\$5.00
Tax				\$4.87
<b>Grand Total</b>				<b>\$68.87</b>

Compare Products

You have no items to compare.

Recently Ordered

Fusion Backpack

[Add to Cart](#) [View All](#)

My Wish List

You have no items in your wish list.

### Order Information

Shipping Address  Billing Method  Billing Address  Payment Method

Check / Money order

**Order Comment in Order View**

**Order Comment:** The box is use in Order Comments, This is demo order.

### Support

We support all our customers through our website <https://www.magearray.com/support> or mail us on **support@magearray.com**.

If you have any questions on Extension or need support with its use please contact us <https://www.magearray.com/contact> - we're happy to help you.