

# Shiplab for Magento

## Features

### Shipping Labels

Automatically creating shipping labels

Mass creating shipping labels

Manual creating shipping labels

#### **Support:**

- Insured
- Cash on Delivery
- Carbon Neutral (for UPS only)
- Notification
- Signature
- RMA
- Return Labels
- Paperless Commercial Invoice
- Negotiated rates (for UPS only)
- Third-Party Payer
- Saturday Delivery
- Duty and Taxes
- Direct Delivery Only (for UPS only)
- Movement Reference Number (for UPS only)
- Calculating dimension and weight for packages
- Labels can be in PDF or thermal formats
- Shipper or Ship To address can be different
- UPS Access Point

### Shipping Rates

Getting shipping rates

Automatically calculated dimensions and weight for packages

Can select the specific shipping method of carrier

Or can select the shipping method of the carrier with min or max shipping price

#### **Support:**

- Insured
- Cash on Delivery
- Return Labels
- Negotiated rates (for UPS only)
- Third-Party Payer
- Saturday Delivery

- Duty and Taxes
- Calculating dimension and weight for packages
- Shipper or Ship To address can be different
- Supports weekends and closing time

## Shipping Methods

### **Support:**

- Rules for product categories, weight, price, subtotal, quantity, etc.
- Supports UPS Access Point
- Supports limits by stores and countries
- Customs rates for shipping method. Static price and dynamic price with extra price
- Rules for the price of shipping method
- Time in Transit
- Supports weekends and closing time

## Pickup

Pickups can create automatically or manual for each label or all labels on the end of the day

### **Support:**

- Alternate Address
- Schedule
- Packing Slips

## Print

Print shipping labels on inkjet, laser or thermal printers. For printing needs to download and install our software on [this page https://el-post.com/print.html](https://el-post.com/print.html)

Setup printer for each document type

### **Support:**

- PDF and Image formats
- ZPL, EPL, EPL2, STARPL, SPL formats
- Local printer
- Network printer
- Print with proxy

## Tracking

Tracking for each direct shipping label

### **Support:**

- Schedule
- Showing all steps and statuses your packages

## Manual of step by step

Before creating labels you need to do several actions

1. [Add Shipper Account](#)
2. [Add addresses](#) for Shipper and "Ship from"
3. [Add dimension boxes](#) for your packages
4. Set up [Elpost Configuration](#)
5. Set up Carrier Configuration. For example [UPS Configuration](#)

Now you're ready to create shipping labels

Shipping labels can create from Order Grid, Shipment Grid, Creditmemo Grid, Order View, Shipment View, and Credit Memo View

*\* Screenshots are clickable*

### **Order Grid**

## Orders

Veronica Costello

Active filters: Keyword: Veronica Costello

2 records found (2 selected)

20 per page

	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Signifyd Guarantee Decision	Shipping Labels
Store View	Sep 2, 2019 8:32:37 PM	Veronica Costello	Veronica Costello	\$36.39	\$36.39	Processing	<a href="#">View</a>		
Store View	Sep 2, 2019 8:32:37 PM	Veronica Costello	Veronica Costello	\$39.64	\$39.64	Closed	<a href="#">View</a>		

Actions menu:

- Cancel
- Hold
- Unhold
- Print Invoices
- Print Packing Slips
- Print Credit Memos
- Print All
- Print Shipping Labels
- Elpost: Create UPS Shipping Labels
- Elpost: Print Shipping Labels
- Elpost: Create Pickup

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## Order View

#00000001

← Back Send Email Credit Memo Hold Reorder **Elpost UPS Shipping Labels**

**ORDER VIEW**

- Information
- Invoices
- Credit Memos
- Shipments
- Comments History

**Order & Account Information**

Order # 00000001 (The order confirmation email is not sent)

Order Date	Sep 2, 2019, 8:32:37 PM
Order Status	Processing
Purchased From	Main Website Main Website Store Default Store View

**Account Information** [Edit Customer](#)

Customer Name	Veronica Costello
Email	roni_cost@example.com
Customer Group	General

**Address Information**

<p><b>Billing Address</b> <a href="#">Edit</a></p> <p>Veronica Costello 6146 Honey Bluff Parkway Calder, Michigan, 49628-7978 United States T: (555) 229-3326</p>	<p><b>Shipping Address</b> <a href="#">Edit</a></p> <p>Veronica Costello 6146 Honey Bluff Parkway Calder, Michigan, 49628-7978 United States T: (555) 229-3326</p>
---	--

**Payment & Shipping Method**

<p><b>Payment Information</b></p> <p>Check / Money order The order was placed using USD.</p>	<p><b>Shipping &amp; Handling Information</b></p> <p>Flat Rate - Fixed \$5.00</p>
--	---

## **Creating labels step by step**

### **Step 1**

# Creation UPS Shipping Labels

admin

← Back Refresh Next

---

## General

UPS Account \* Example

Shopper Address \*

Shipfrom Address \*

Shipping Description This is just package

---

## Customer Address

Name \* Veronica Costello

Company \* Veronica Costello

Email \* roni\_cost@example.com

Phone \* 5552293326

Address Line 1 \* 6146 Honey Bluff Parkway

Address Line 2

Address Line 3

City Colder

State/Province Code MI

Zip/Postal Code 49628-7978

Country \* United States

Destination Type \* Auto

---

## Payment

Currency \* Euro

Shipment Payer Shipper

Duty And Tax Payer Shipper pays transportation fees and receiver pays duties and taxes

COD (Cash On Delivery) No

Negotiated rates No

---

## Other

Seourday Pickup No

Saturday Delivery No

Delivery Confirmation No Signature

Carbon Neutral No

---

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Step 2

DASH BOARD  
 SALES  
 ORDERS  
 CUSTOMERS  
 MARKETING  
 CONTENT  
 REPORTS  
 STORES  
 TOOLS  
 HELP

## Creation UPS Shipping Labels - Step 2

← Back Next

Packages
⊞

Add Package
⊞

<b>Type</b> *	Customer Supplied Package	<b>Weight</b> *	0.9	<b>Box</b>	Big Box	<b>Ref. Value 1</b>	000000001	<b>Products</b>	Iris Workout Top 1
<b>Additional Handling</b>	No	<b>Declared Value</b> *	31.39	<b>Width</b>	14	<b>Length</b>	16	<b>Ref. Value 2</b>	default
				<b>Height</b>	18				

Add Package
⊞

Invoice
⊞

Enabled  Yes

Paperless  No

Terms of Shipment

Reason for Export

Custom Reason for Export

Max length 20. Used if in "Reason for Export" selected option Other

Invoice Number

Invoice Date

Comments

Declaration Statement

Invoice Products
⊞

Enabled	Description	Price	Country of Manufacturer	Unit of Measurement	Commodity Code	Part Number
<input type="checkbox"/> Yes	Iris Workout Top	31.39		Box		1

Notification
⊞

Services

In transit Notification  
Ship Notification  
Exception Notification  
Delivery Notification  
Alternate Delivery Location Notification

Lang

Shipper Email

Email for Errors

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### Step 3

**Creation UPS Shipping Labels - Step 3**

← Back **Next**

**Shipping Methods**

- UPS Next Day Air 238.56USD Pickup: Nov 8, 2019, 5:30:00 PM - Arrival: Nov 11, 2019, 11:00:00 PM
- UPS Second Day Air 94.79USD Pickup: Nov 8, 2019, 5:30:00 PM - Arrival: Nov 12, 2019, 11:00:00 PM
- UPS Ground 31.53USD Pickup: Nov 8, 2019, 5:30:00 PM - Arrival: Nov 12, 2019, 11:00:00 PM

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## Step 4

**Label**

← Back Delete **Print** **Download**

**SHIPPING LABELS INFORMATION**

Shipping Labels

**Show Details**

Tracking Number  
1ZE369830299752046 **Download PDF** **Print**

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## Carriers

The module currently supports:



United Parcel Service (UPS) - <https://www.ups.com>

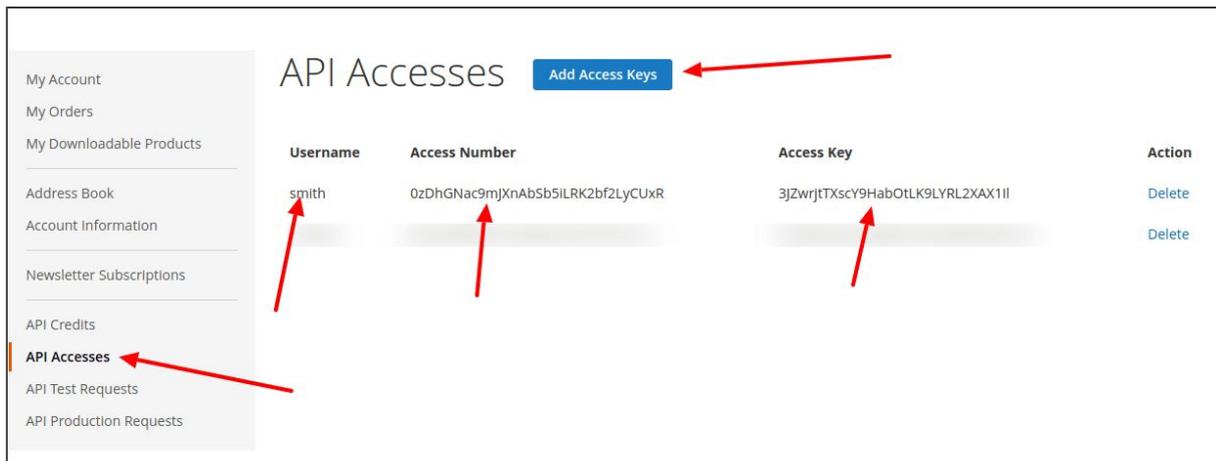
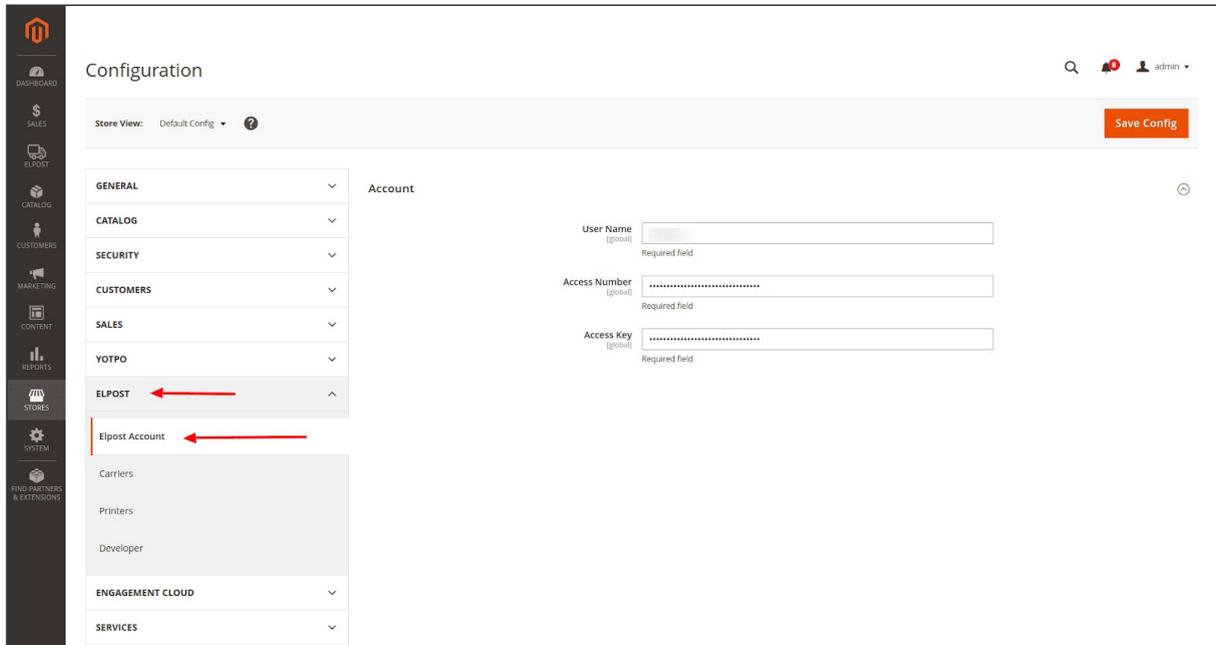
**Elpost Configuration**

Elpost Configuration includes Elpost account params, developer settings, printer settings and carriers minimal settings.

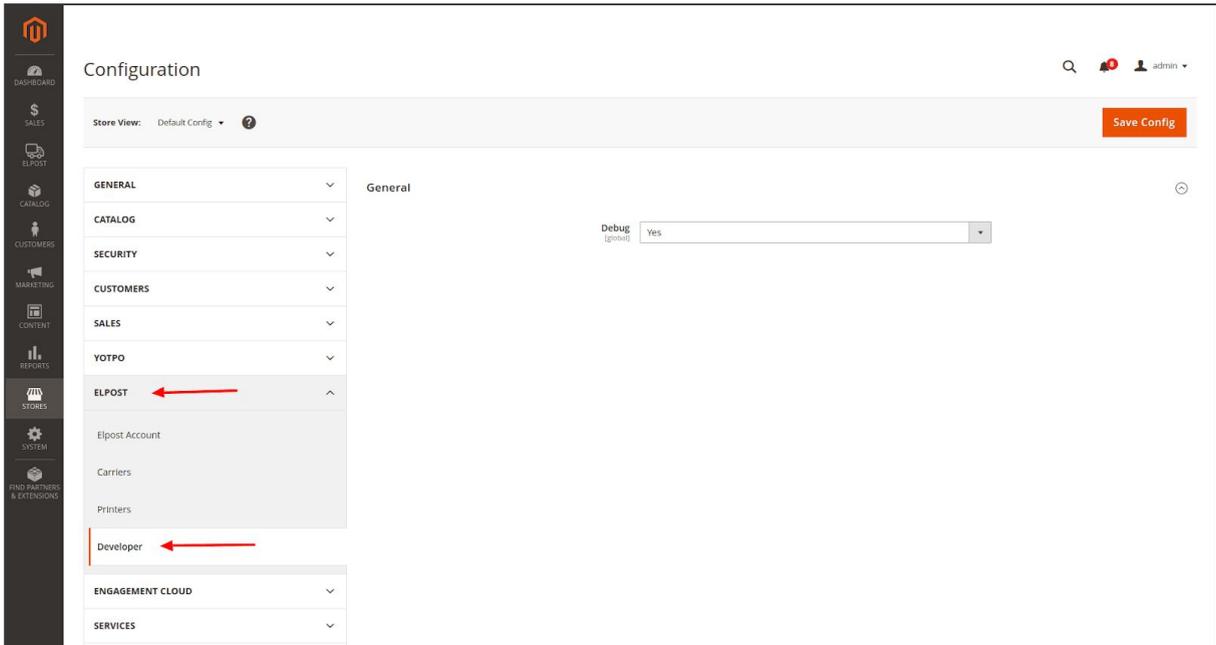
Path: Stores -> Configuration -> Elpost

Elpost Account. Account data can be found by this [reference](#) (you should be logged in)

\* Screenshots are clickable

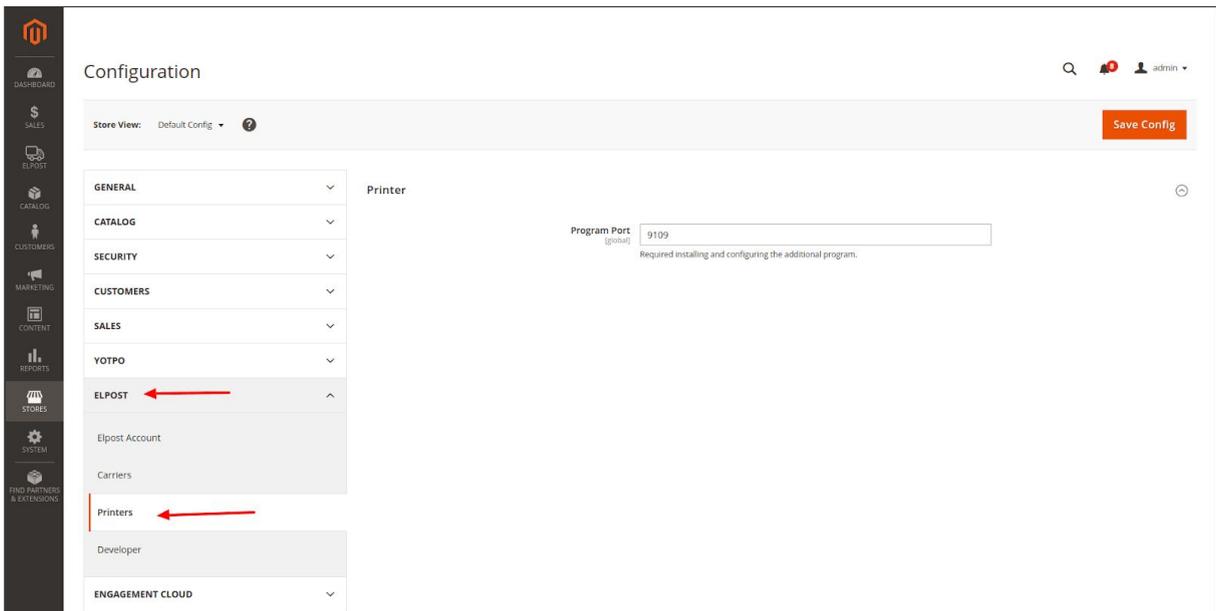


Developer settings. Here you can turn on/off debug



Printer settings. Here you can input the port of our print program which work on your computer.

The program for printing you can download by this [link](#)



Carriers minimal settings. Here you can turn on/off carriers and change mode (test or production)

Configuration

Store View: Default Config ? Save Config

**GENERAL** ▼ **United Parcel Service (UPS)** ⊞

**CATALOG** ▼

**SECURITY** ▼

**CUSTOMERS** ▼

**MARKETING** ▼

**CONTENT** ▼

**REPORTS** ▼

**STORES** ▼

**SYSTEM** ▼

**FIND PARTNERS & EXTENSIONS** ▼

**ELPOST** ▲

Elpost Account

**Carriers** ←

Printers

Developer

**ENGAGEMENT CLOUD** ▼

**SERVICES** ▼

Enabled (global) Yes ▼

Live Account (store view) No ▼

# Additions

You can add:

[Shipper Accounts](#) - This data can be got in your carrier account

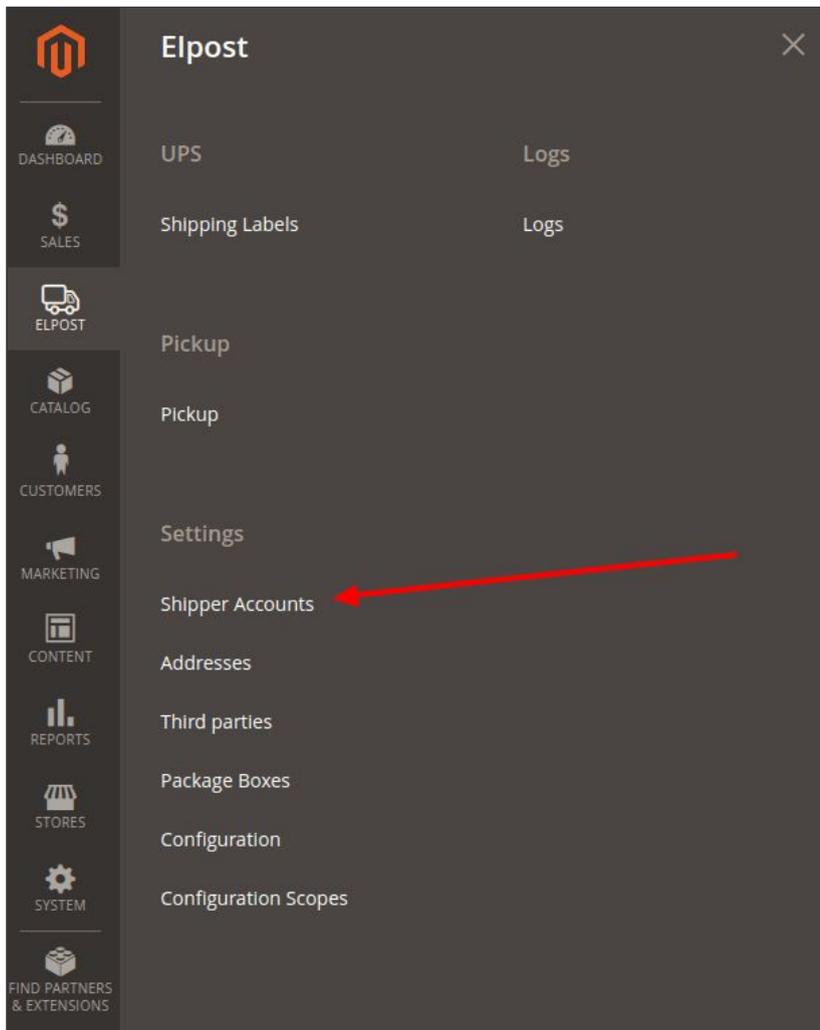
[Addresses](#) - You can select the added address in the configuration for each store, direction or delivery country as shipper or "ship from" address

[Boxes](#) - Boxes need for calculated packages dimensions

[Third-Parties](#) - Billing of shipping costs to a third-party that is not the consignor (shipper) or consignee (receiver).

[Configuration Scopes](#) - It's the best choice for setting your shipments. For each store, direction, and country you can set up individual parameters

## Adding Shipper Account



Dashboard navigation: DASHBOARD, SALES, ELPPOST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM.

## Shipper Accounts

Search, Notifications, User: admin

[Add New Shipper Account](#)

Filters Columns

Actions 2 records found 20 per page 1 of 1

ID	Title	Carrier	Shipper Number	Created	Action
1	Example	UPS	3423423	Sep 13, 2019 8:04:40 AM	Select
2	rxshirts	UPS	86748E	Sep 13, 2019 8:05:36 AM	Select

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Dashboard navigation: DASHBOARD, SALES, ELPPOST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM.

## New Shipper Account

Search, Notifications, User: admin

[Back](#) [Save](#)

Carrier \* UPS

Title \* admin

User ID \* .....

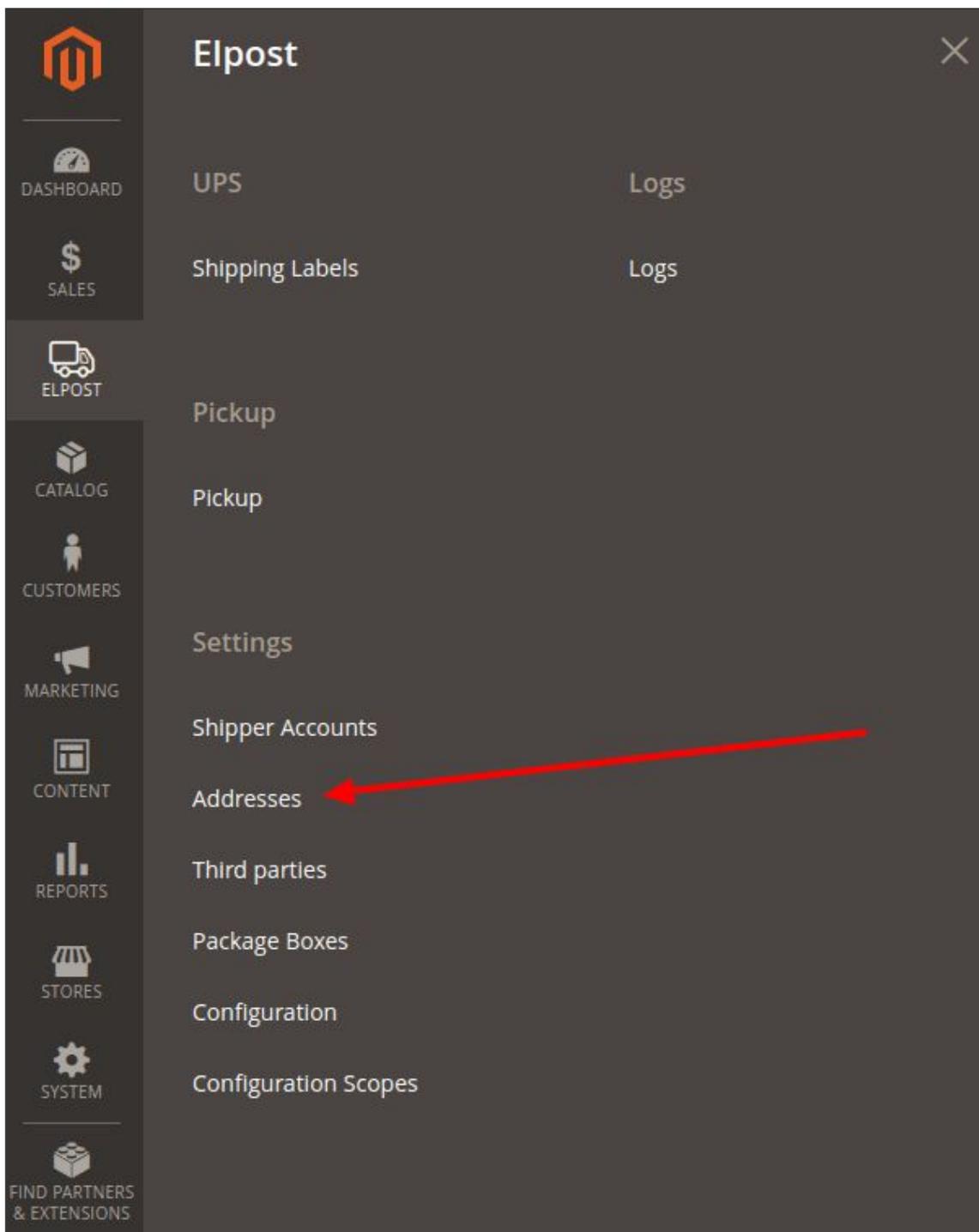
Password \*

Access Key \*

Shipper Number \*

User ID, Password, Access Key, Shipper Number you can get from the carrier

## Adding Address



**Addresses** Search   admin

[Add New Address](#)

Search by keyword

Actions  2 records found Filters 

20 per page 1 of 1

ID	Title	Company Name	Attention Name	Phone	Address Line 1	City	Postal Code	Country	Destination Type	Created	Updated	Action
1								United States	Auto	Sep 13, 2019 8:57:05 AM	Sep 13, 2019 8:57:05 AM	Select
2								United States	Auto	Sep 13, 2019 8:58:57 AM	Sep 13, 2019 8:58:57 AM	Select

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**New Address** Search   admin

← Back [Save](#)

Title \*

Company Name \*

Attention Name \*

Phone \*

Country \*

State/Province

Postal Code

City \*

Urbanization

Address Line 1 \*

Address Line 2

Address Line 3

Floor

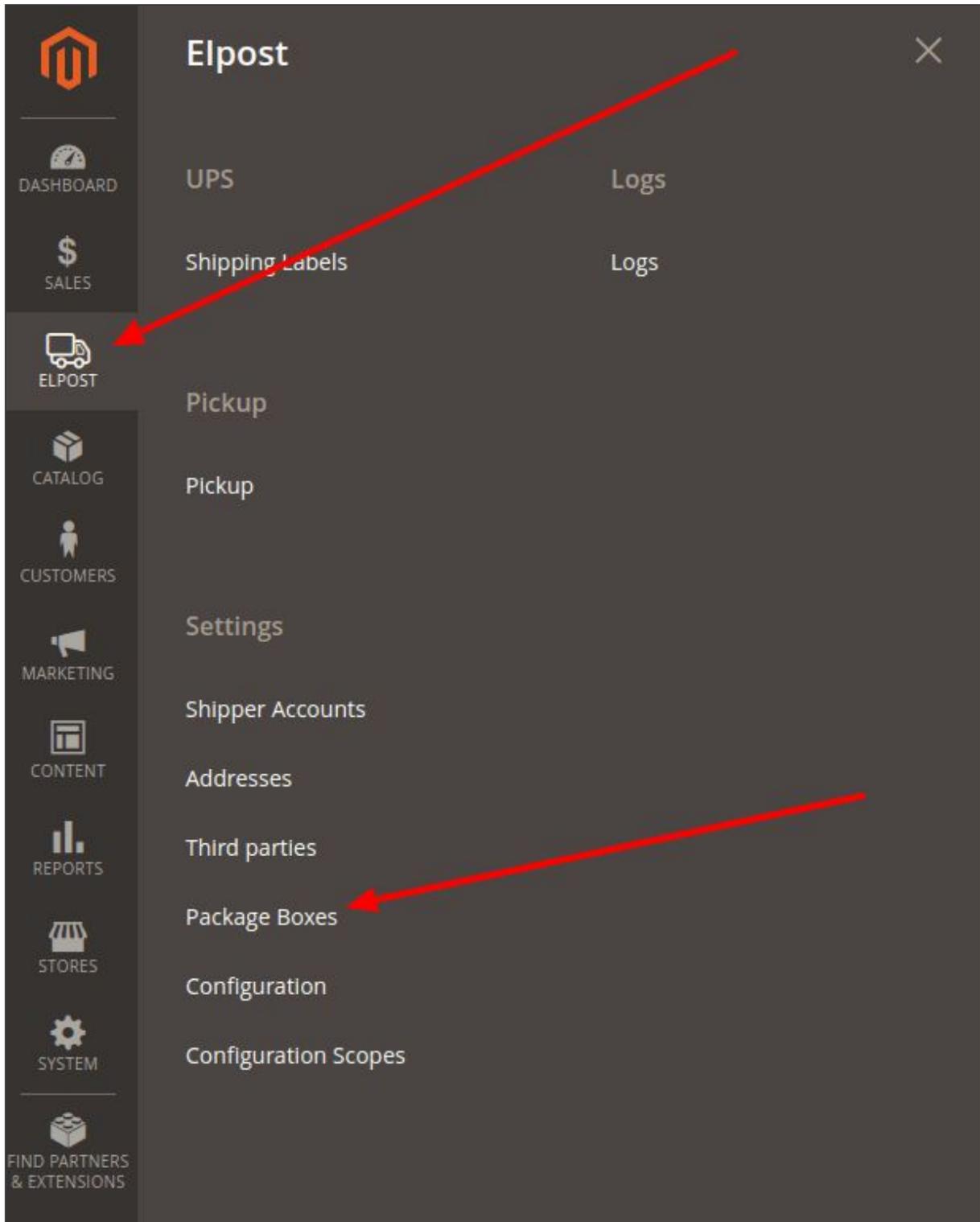
Room

Pickup Point

Destination Type \*

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## Adding Box



Package Boxes

Search, Notifications, Admin

[Add New Box](#)

Filters Columns

Actions 3 records found 20 per page 1 of 1

ID	Title	Unit of measurement of weight	Unit of measurement of dimensions	Max weight	Empty weight	Width	Length	Height	Outer width	Outer length	Outer height	Updated	Action
1	Small Box	Pounds	Inches	17.00	0.35	5.00	5.00	7.00	7.00	7.00	9.00	Sep 13, 2019 9:05:58 AM	Select
2	Big Box	Pounds	Inches	37.00	0.70	12.00	14.00	16.00	14.00	16.00	18.00	Sep 13, 2019 9:07:31 AM	Select
3	Medium box	Kilograms	Centimeters	18.00	1.00	15.00	15.00	17.00	16.00	16.00	18.00	Sep 13, 2019 9:08:35 AM	Select

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New Box

Search, Notifications, Admin

Back Save

Title \*

Unit of measurement of weight \* Kilograms

Unit of measurement of dimensions \* Centimeters

Max weight \*

Empty weight \*

Width \*

Length \*

Height \*

Outer width \*

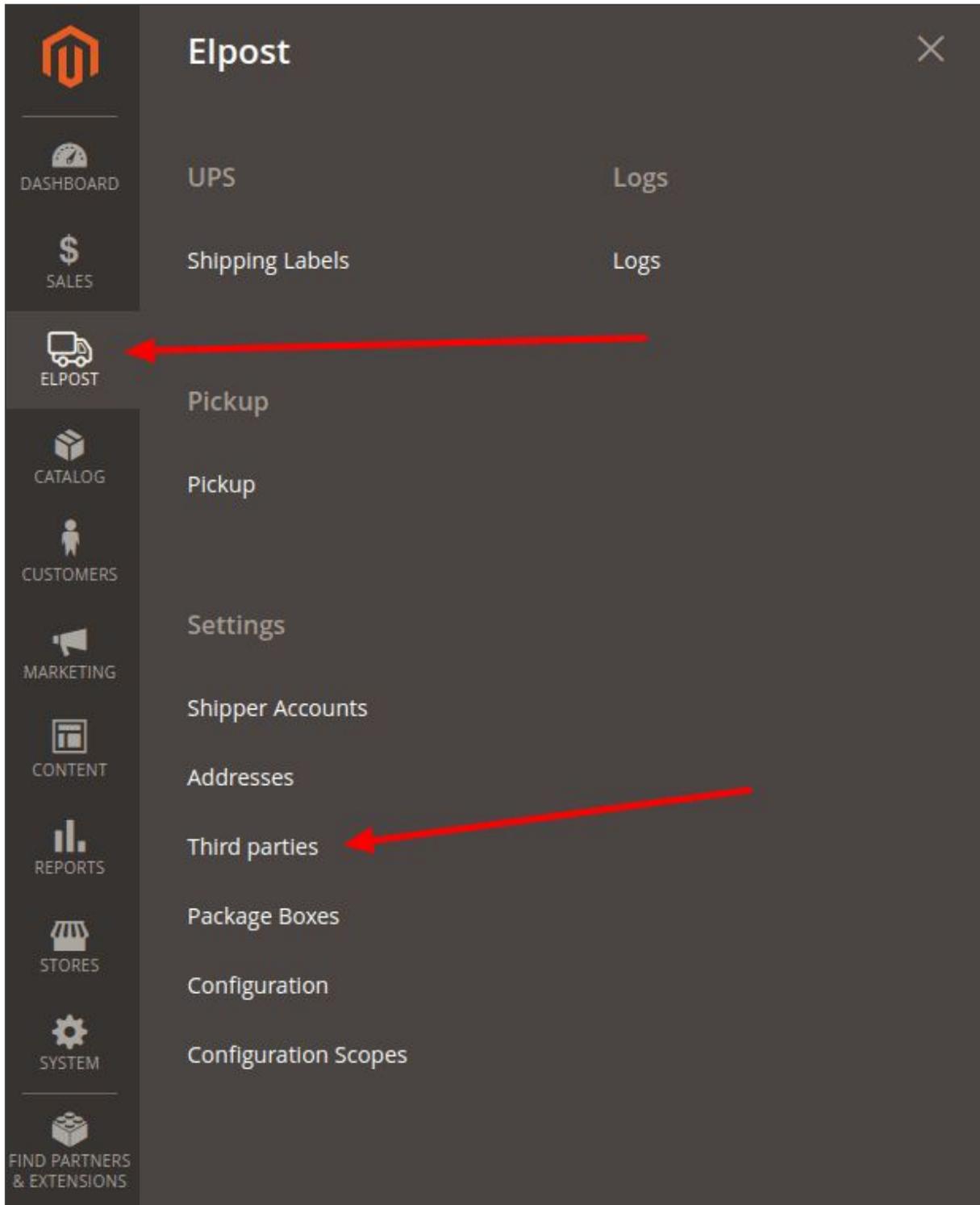
Outer length \*

Outer height \*

Qty \*

Third-Parties - Billing of shipping costs to a third-party that is not the consignor (shipper) or consignee (receiver).

## Adding Third-Party



**Third Parties** 🔍 🔔 👤 admin ▾

[Add New Third Party](#)

Filters Columns ▾

Actions ▾ 0 records found 20 ▾ per page < 1 of 1 >

ID	Title	Carrier	Account	Address	Created	Updated	Action
We couldn't find any records.							

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**New Third Party** 🔍 🔔 👤 admin ▾

[← Back](#) [Save ▾](#)

Title \*

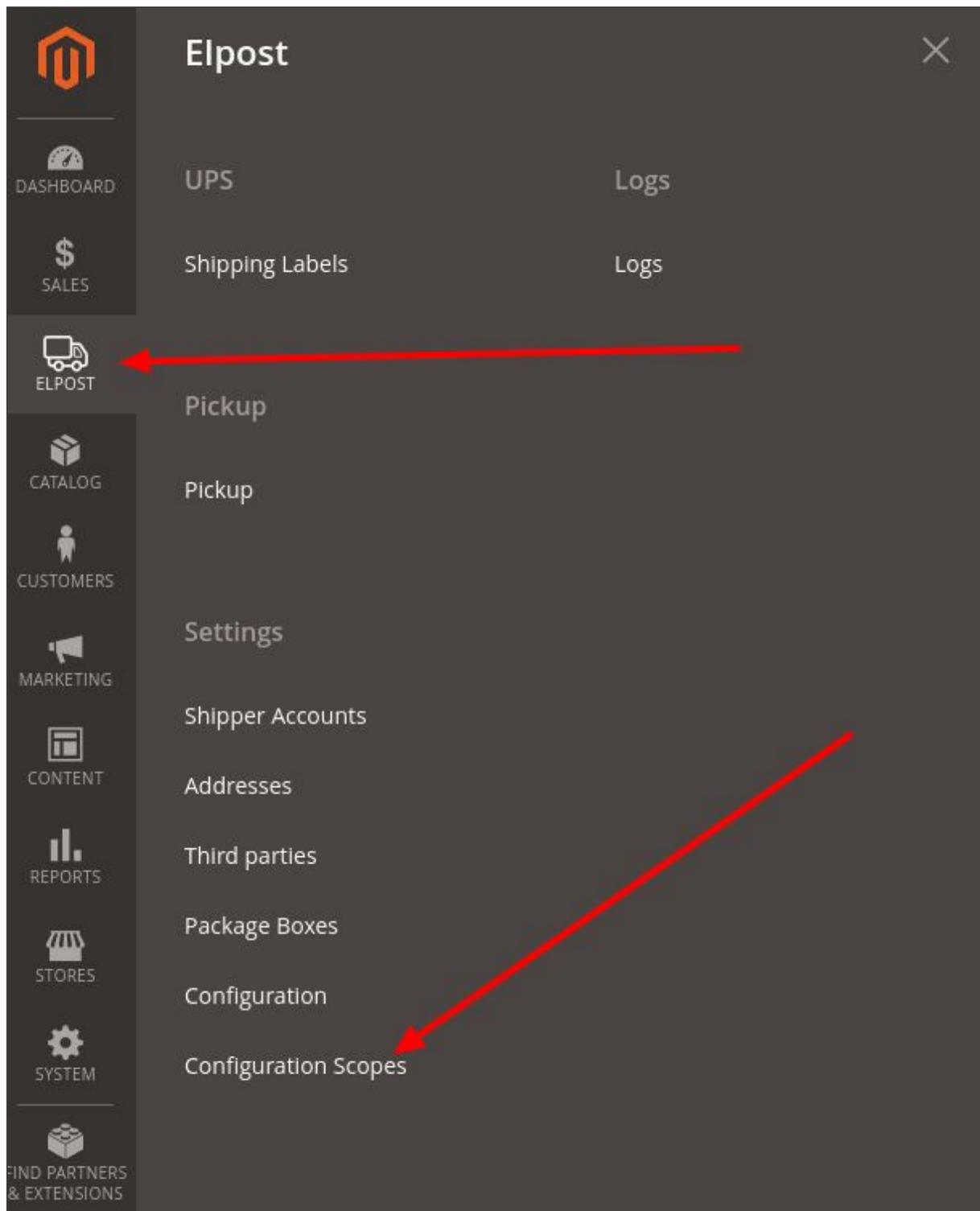
Carrier \*

Account \*

Address \*

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Configuration Scopes are the best decision for setting configuration for each store, direction, and country.



Configuration Scopes

4 records found

Store	Direction	Country
Def store	Direct	USA
France Store	Return from France	USA
Def store	Return	France
Def store	Return	Netherlands

Buttons: **Create Scope for Counties** (3), **Create Scope for Direction** (2), **Create Scope for Store** (1)

The scope needs to add step by step. The first is "Create Scope for Store", the second is "Create Scope for Direction" and the third is "Create Scope for Counties"

For example:

You want to use Cash On Delivery for France only. Then you select the scope "France" in configuration

New Shipper Account

← Back **Save**

Title: France

Direction: Direct

Country: Finland, **France**, French Guiana, French Polynesia, French Southern Territories, Gabon

**Shiplab Configuration** admin

Scope View: France Default Config  
Def store  
Direct  
USA  
France  
Return  
France  
Netherlands  
France Store

**UPS**

- General
- Packaging
- Returns
- References
- Payments**
- Notification
- Printing
- International Invoice
- Automatic
- Mass Actions
- Manual Actions
- Other Options

**Payments**

**Currency** (country): Euro  Use Direction

**Shipment Payer** (country): Shipper  Use Direction

**Duty And Tax** (country): Shipper pays transportation fees and receiver pays duties and taxes  Use Direction

**Negotiated rates** (country): No  Use Direction

**COD** (country): Yes  Use Direction

**Allowed Payment Method for COD** (country): All  Use Direction

Save Config

# UPS Configuration

UPS Configuration includes settings for creating UPS shipping labels and shipping rates

Path: Elpost -> Configuration -> UPS -> General

## General settings

Here you can select or add UPS account, Shipper address, Ship From address, Destination Type and Shipping description

The screenshot displays the 'Shiplab Configuration' interface. On the left is a vertical sidebar with navigation icons for Dashboard, Sales, Elpost, Catalog, Customers, Marketing, Content, Reports, Stores, System, and PaaS Partners & Extensions. The main content area is titled 'Shiplab Configuration' and includes a search icon, a notification bell, and a user profile 'admin'. Below the title, there's a 'Scope View' dropdown set to 'Default Config' and a 'Save Config' button. The 'UPS' section is expanded, showing a 'General' sub-section. The settings are as follows:

- Account** (country): Example (with an 'Add Shipper Account' link)
- Shipper Address** (country): (with an 'Add Address' link)
- Ship From Address** (country): (with an 'Add Address' link)
- Destination Type** (country): Auto (with a note: 'If Auto then UPS defines destination type by customer address')
- Shipping Description** (country): This is just package (with a note: 'Can use makro paste: #order\_id#, #customer\_name#')

Destination Type: Auto - UPS defines destination type by customer address

How does the shipper account add?

How does the address add?

Creation packages are doing automatic. And it has a manual mode also. Packages calculate with weight, dimensions, and boxes

Path: Elpost -> Configuration -> UPS -> Packaging

The screenshot shows the 'Shiplab Configuration' page for 'UPS' in the 'Packaging' section. The interface includes a sidebar with navigation options like 'General', 'Returns', 'References', etc. The main content area is divided into three sections: 'Packaging', 'Weight', and 'Dimensions'. In the 'Packaging' section, 'Type' is set to 'Customer Supplied Package' and 'Additional Handling' is set to 'Auto'. The 'Weight' section has 'Attribute of Product Weight' set to 'Weight [weight]', 'Average Product Weight' set to '0.2', and 'Pack Weight' set to '0.01'. The 'Dimensions' section has 'Attribute of Product Width' set to 'Width [ts\_dimensions\_width]', 'Attribute of Product Length' set to 'Length [ts\_dimensions\_length]', and 'Attribute of Product Height' set to 'Height [ts\_dimensions\_height]'. It also includes fields for 'Average Product Width' (5), 'Average Product Length' (6), and 'Average Product Height' (7). The 'Applicable Boxes' dropdown is set to 'All', and the 'Exclude Product Categories' list includes 'Root Catalog', 'Default Category', 'Gear', 'Gear -> Bags', 'Gear -> Fitness Equipment', 'Gear -> Watches', 'Collections', 'Collections -> New Luma Yoga Collection', 'Training', and 'Training -> Video Download'. A note at the bottom of the list states: 'Products of selected categories will not be pack in boxes. Each product in these categories will be a separate package.'

**Type:** It usually selected as Customer Supplied Package

**Additional Handling:** The Additional Handling fee is an extra charge for shipments that require special handling while being transported by UPS. [More Information](#)

**Average Product Weight:** If your products don't have weight then set average weight and module calculate packages with this weight

**Pack Weight:** Used if dimensions boxes are not using

**Average Product Width, Average Product Length, Average Product Height:** If your products don't have dimensions then set average dimensions and module calculate packages with these dimensions

**Applicable Boxes:** Select all boxes or specific boxes

**Exclude Product Categories:** Products of selected categories will not be pack in boxes. Each product in these categories will be a separate package

**Our module supports Returns (RMA) shipping. You can create return label with the direct label or later**

Path: Elpost -> Configuration -> UPS -> Returns

The screenshot shows the 'Shiplab Configuration' interface for the 'UPS Returns' section. The left sidebar contains navigation options: DASHBOARD, SALES, ELPST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, and STORES. The main content area is titled 'UPS Returns' and includes a 'Scope View' dropdown set to 'Default Config' and a 'Save Config' button. The configuration is divided into two sections: 'Returns' and 'Customer'. The 'Returns' section has two sub-sections: 'General' and 'Packaging'. The 'General' sub-section contains the following settings: 'Creating Return Label With Shipping Label (country)' set to 'Yes', and 'Service (country)' set to 'UPS Electronic Return Label (ERL)'. The 'Customer' section contains the following settings: 'Allow Print (country)' set to 'Yes', and 'Allow Create (country)' set to 'Yes'. A note below the 'Allow Create' setting states: 'Only authenticated customer can create a refund label'.

**Service:** You can select *UPS Electronic Return Label (ERL)* or *UPS Print Return Label (PRL)*

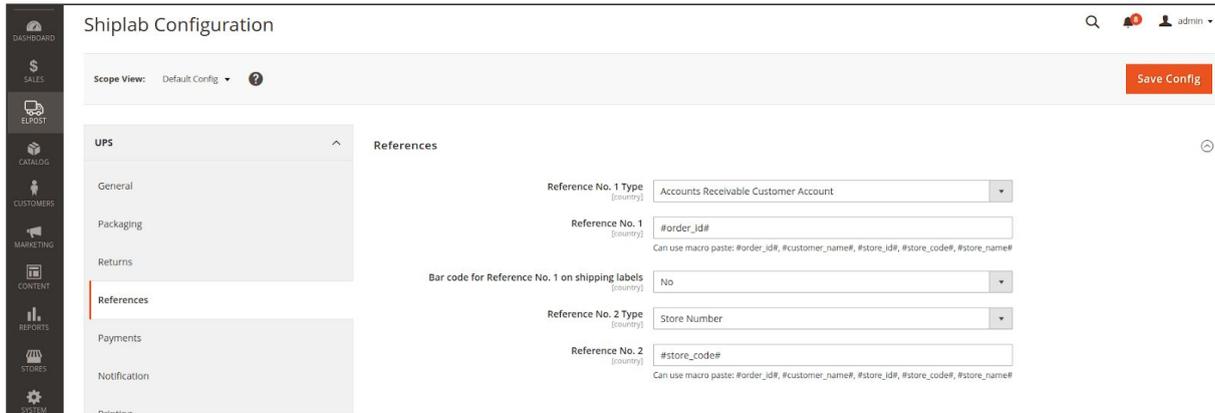
- UPS Electronic Return Label (ERL) - This option allows creating return label which can be printed by reference on [ups.com](https://www.ups.com)
- UPS Print Return Label (PRL) - This option allows creating a return label and print it using [our program](#)

**Allow Print:** It allows the customer to print RMA labels

**Allow Create:** It allows the customer to create RMA labels

**A shipment reference is an identifier that you define by completing the "reference" fields during the shipping process. This reference could be a purchase order (PO) number, a customer number, a company name, a Bill of Lading number, or a phrase that identifies that shipment -- such as "10 crates" or "gift for Mom." Shipment references can be any combination of letters and numbers up to 35 characters.**

Path: Elpost -> Configuration -> UPS -> References



You can use macro paste in Reference No. 1 and Reference No. 2

**Example:** you want to add order id to Reference No. 1 for this you can fill "Order ID is #order\_id#" and it will show "Order ID is 12000048" on the label

## Payment settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Payments

The screenshot shows the 'Shiplab Configuration' interface. On the left is a sidebar with navigation options: DASHBOARD, SALES, ELPOST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, and STORES. The main area is titled 'Shiplab Configuration' and includes a 'Scope View: Default Config' dropdown and a 'Save Config' button. The 'UPS' section is expanded to show 'Payments' settings. The settings are as follows:

Setting	Value
Currency (country)	Euro
Shipment Payer (country)	Shipper
Duty And Tax (country)	Shipper pays transportation fees and receiver pays duties and taxes
Negotiated rates (country)	No
COD (country)	No

**Currency:** Select your UPS account currency

**Shipment Payer:** Can be shipper or third party. For adding Third-party you can follow to this [link](#)

**Duty And Tax:** Pay duty and tax can shipper or recipient

**Negotiated rates:** If in your UPS account set up Negotiated Rates then you can use it here

**COD:** Cash on delivery works with limited countries. You can select payment methods with which will apply COD

This screenshot shows the 'Allowed Specific Payment Method for COD' settings. The 'COD' setting is set to 'Yes' and the 'Allowed Payment Method for COD' is set to 'Specific'. The 'Allowed Specific Payment Method for COD' dropdown is expanded, showing a list of payment methods:

- No Payment information Required (free)
- Check / Money order (checkmo)
- Purchase Order (purchaseorder)
- Bank Transfer Payment (banktransfer)
- Cash On Delivery (cashondelivery)
- Credit Card Direct Post (Authorize.Net) (authorizenet\_directpost)
- PayPal Express Checkout (paypal\_express)
- PayPal Credit (paypal\_express\_bml)
- PayPal Express Checkout Payflow Edition (payflow\_express)
- PayPal Credit (payflow\_express\_bml)

## Notification settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Notification

The screenshot displays the 'Shiplab Configuration' interface. On the left is a vertical sidebar with icons for Dashboard, Sales, Elpost, Catalogs, Customers, Marketing, Content, Reports, Stores, System, and Third Parties & Extensions. The main content area is titled 'Shiplab Configuration' and includes a search icon, a user profile 'admin', and a 'Save Config' button. Below the title, there's a 'Scope View: Default Config' dropdown. The 'UPS' section is expanded, showing a list of configuration categories: General, Packaging, Returns, References, Payments, Notification (selected), Printing, Pickups, Tracking, International Invoice, Automatic, Mass Actions, Manual Actions, and Other Options. The 'Notification' section contains two 'Services' lists. The first list, for 'Return Notification or Label Creation Notification', includes: In-transit Notification, Ship Notification, Exception Notification, Delivery Notification, Alternate Delivery Location Notification, and UAP Shipper Notification. Below this list is a note: 'for forward and return international shipments as well as for domestic shipments (for US and PR). Will be using three selected services only'. The second list, for 'Receiver Return Notification', includes: Email Notification, Exception Notification, and Delivery Notification. Below this list is a note: 'for forward and return shipments for domestic shipments (for EU and others). Will be using one selected service only'. A 'Language' dropdown is set to 'Auto'. The 'Emails' section at the bottom has two input fields: 'Shipper Email' and 'Email for Errors', both containing 'elpost.company@gmail.com'. The footer contains the copyright notice 'Copyright © 2019 Magento Commerce Inc. All rights reserved.' and the version 'Magento ver. 2.3.3' with links for 'Privacy Policy' and 'Report an Issue'.

**Services:** Select several items and module will put needed items to the request for direct or return shipping

**Shipper Email:** Fill in your email for notification about return shipping

**Email for Errors:** Fill in your email for notification about errors of shipping

## Printing settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Printing

The screenshot displays the 'Shiplab Configuration' interface. On the left is a vertical sidebar with navigation icons for Dashboard, Sales, Elpost, Catalog, Customers, Marketing, Content, Reports, Stores, System, and Third Parties & Extensions. The 'UPS' section is expanded, showing a list of sub-sections: General, Packaging, Returns, References, Payments, Notification, Printing (highlighted), and Pickups. The main content area is titled 'Printing' and contains three dropdown menus: 'Type (country)' set to 'Image and PDF', 'Mass Print (direction)' set to 'Unprinted', and 'Character Set (country)' set to 'English (Latin-1)'. Below these is a section titled 'Thermal Settings' with a 'Height (country)' dropdown set to '6 inch'. A 'Save Config' button is located in the top right corner of the configuration area.

**Type:** You can select one of these items: Image and PDF, ZPL, EPL2, SPL, STARPL

**Mass Print:** All - print all labels, Unprinted - print labels which don't been printed yet

**Height:** The label can have one of two sizes: 4x6 or 4x8. Select one variant only

## Pickups settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Pickups

The screenshot shows the 'Shiplab Configuration' interface for UPS shipping. The left sidebar contains a navigation menu with categories like 'UPS', 'Tracking', 'International Invoice', 'Automatic', 'Mass Actions', 'Manual Actions', and 'Other Options'. The main content area is divided into two sections: 'Pickup' and 'Schedule'.

**Pickup Section:**

- Earliest Pickup Time:** 08 : 15 : 00
- Latest Pickup Time:** 18 : 10 : 00
- Payment Method:** No payment needed
- Special Instructions:** Nothing
- Shipping Labels Available:** Yes

**Schedule Section:**

- Active:** Create pickup by schedule
- Time of Creating:** 20
- Allowed Days of Week:** Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

At the bottom of the page, there is a copyright notice: 'Copyright © 2019 Magento Commerce Inc. All rights reserved.' and the version information: 'Magento ver. 2.3.3' with links for 'Privacy Policy' and 'Report an Issue'.

**Special Instructions:** Fill in special instructions for the driver

**Shipping Labels Available:** Does shipper have pre-printed shipping labels for all the packages

### Schedule

**Active:** It has 3 variants: Inactive, Create pickup on creating a label, Create pickup by schedule. Select one variant

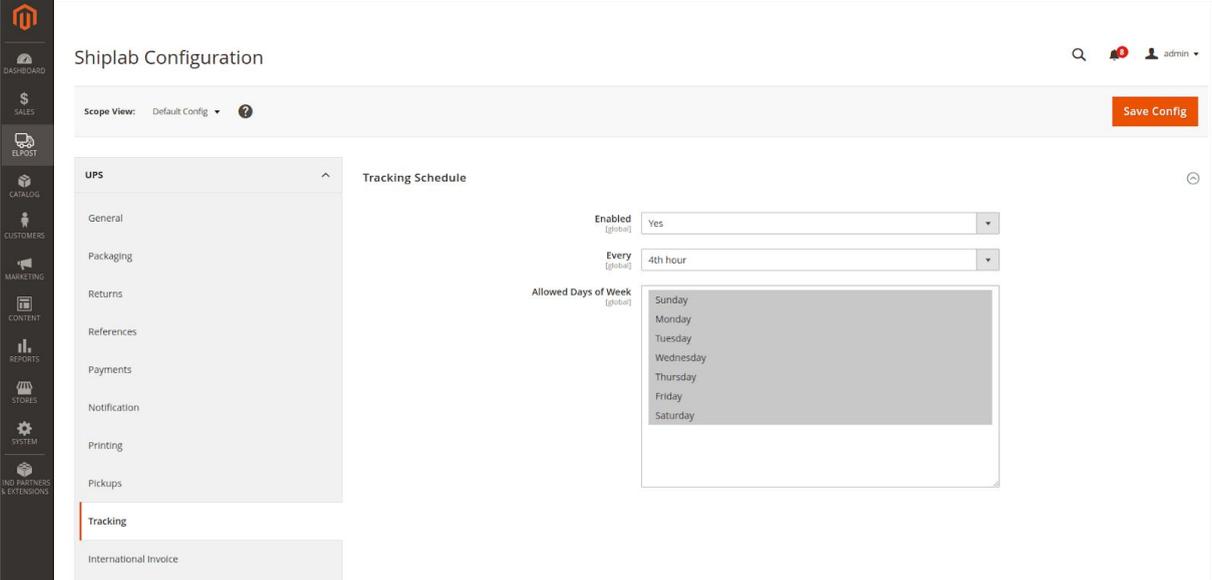
If you selected Create pickup by the schedule that you can see two options yet

**Time of Creating:** Select hour of the day for creating pickups by schedule

**Allowed Days of Week:** Select days of the week for creating pickups by schedule

## Tracking settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Tracking



The screenshot shows the 'Shiplab Configuration' interface. On the left is a vertical sidebar with icons for various modules: SALES, ELPOST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, and NO PARTNERS & EXTENSIONS. The main area is titled 'UPS' and contains a 'Tracking Schedule' section. Below this, there is a list of configuration options: General, Packaging, Returns, References, Payments, Notification, Printing, Pickups, Tracking (highlighted with a red bar), and International Invoice. The 'Tracking Schedule' configuration includes three fields: 'Enabled' (set to 'Yes'), 'Every' (set to '4th hour'), and 'Allowed Days of Week' (a list box containing Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday). A 'Save Config' button is located in the top right corner of the configuration area.

**Every:** You can set up one of several items: 3d hour, 4th hour, 6th hour, 12th hour, day, 2d day, 3d day. Remember that UPS doesn't recommend to often send requests to their server. 12th hour or day is an optimal variant

## International Invoice settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> International Invoice

The screenshot shows the 'Shiplab Configuration' page for 'UPS International Invoice'. The left sidebar contains a navigation menu with categories like 'UPS', 'Automatic', 'Mass Actions', 'Manual Actions', and 'Other Options'. The main content area is divided into two sections: 'International Invoice' and 'Product Attributes'. The 'International Invoice' section includes fields for 'Enabled' (Yes), 'Paperless' (No), 'Terms of Shipment' (Cost and Freight), 'Reason for Export' (Sale), 'Invoice Number' (with a macro paste field for #order\_id#), 'Comments' (with a macro paste field for #customer\_name#, #order\_id#, #shipment\_id#, #invoice\_id#, #store\_id#, #store\_code#, #store\_name#), and 'Declaration Statement' (with a macro paste field for #order\_id#, #shipment\_id#, #invoice\_id#, #store\_id#, #store\_code#, #store\_name#). The 'Product Attributes' section includes fields for 'Description' (Product Name [name]), 'Country of Manufacture' (Country of Manufacture [country\_of\_manufacture]), 'Unit of Measurement' (Box), and 'Commodity Code' (Commodity Code [commodity\_code]). A 'Save Config' button is located in the top right corner. The footer contains copyright information for Magento Commerce Inc. and the version number 2.3.3.

**Enabled:** If "Yes" then will be creating the international invoice together with the shipping label

**Paperless:** If "Yes" then will be creating the paperless international invoice together with the shipping label. If "No" then will be creating the PDF international invoice together with the shipping label

**Terms of Shipment:** Can be one of the list items: Cost and Freight, Cost Insurance and Freight, Carriage and Insurance Paid, Carriage Paid To, Delivered at Frontier, Delivery Duty Paid, Delivery Duty Unpaid, Delivered Ex Quay, Delivered Ex Ship, Ex Works, Free Alongside Ship, Free Carrier, Free On Board

**Reason for Export:** Can be one of the list items: Sale, Gift, Sample, Repair, Intercompany Data, Other

**Invoice Number:** Can use micro paste: #order\_id#, #shipment\_id#, #invoice\_id#

**Comments:** Max length 150. Can use macro paste: #customer\_name#, #order\_id#, #shipment\_id#, #invoice\_id#, #store\_id#, #store\_code#, #store\_name#

**Declaration Statement:** A Declaration Statement is required for all outgoing international shipments. It is a legal certification you provide to Customs affirming that the information on your international forms, regarding your shipment, is true and accurate. In its simplest form, a declaration statement might read: "I hereby certify that the information on this invoice is true and correct and the contents and value of this shipment are as stated." For shipments governed by the North American Free Trade Agreement (NAFTA), a statement might read: "I hereby certify that the good covered by this shipment qualifies as an originating good for purposes of preferential tariff treatment under the NAFTA." Your declaration statement can be up to 550 characters in length, and you can save up to 10 customized statements for repeated use.

**Description:** Select attribute which contains a short description of the product

**Country of Manufacture:** It's a required option for international shipping. Select attribute which contains a country of manufacturer of the product

**Unit of Measurement:** Can be one of the list items: Barrel, Bundle, Bag, Bunch, Box, Bolt, Butt, Canister, Centimeter, Container, Crate, Case, Carton, Cylinder, Dozen, Each, Envelope, Feet, Kilogram, Kilograms, Pound, Pounds, Liter, Meter, Number, Packet, Pallet, Piece, Pieces, Proof Liters, Package, Pair, Pairs, Roll, Set, Square Meters, Square Yards, Tube, Yard

**Commodity Code:** (harmonized tariff code) A tariff code is a product-specific code as documented in the Harmonized System (HS) maintained by the World Customs Organization (WCO.) Tariff codes exist for almost every product involved in global commerce. Required on official shipping documents for tax assessment purposes, a tariff code ensures uniformity of product classification worldwide. A complete tariff code is no less than six digits and can be up to 10. The more digits in a tariff code string, the more specific the product it identifies. A string of less than six digits is considered a partial tariff code and represents a broad product category or chapter of products in the HS. More information by [link](#)

Find Harmonized Codes by [link](#)

Manual of International Invoice from UPS can download by this [link](#)

## Automatic settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Automatic

The screenshot shows the 'Shiplab Configuration' page for 'UPS Automatic Label Creation'. The left sidebar contains a navigation menu with categories like DASHBOARD, SALES, ELPOST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, and FIND PARTNERS & EXTENSIONS. The main content area is titled 'Automatic Label Creation' and includes a 'Scope View: Default Config' dropdown and a 'Save Config' button. The configuration settings are as follows:

Setting	Value
Enabled (country)	Yes
Create Invoice (country)	Yes
Create Shipment (country)	Yes
Allowed Order Statuses (country)	All
Allowed Shipping Methods (country)	All
Service (country)	Service with the lowest price
Service for International Destination (country)	Service with the lowest price

**Enabled:** If "Yes" then will create labels when change order status (if don't the label for the order yet)

**Create Invoice:** If "Yes" then will create the invoice before creating the label

**Create Shipment:** If "Yes" then will create the shipment before creating the label

**Allowed Order Statuses:** The labels create for all or specific order statuses

**Allowed Shipping Methods:** The labels create for all or specific shipping methods (for UPS shipping methods the label will create by default)

**Service:** If the shipping method in order isn't UPS carrier's then need to select the shipping method which will be indicated when creating labels.

**Service with the lowest price** - will select the method with the lowest price and indicate his in the request.

**Service with the highest price** - will select the method with the highest price and indicate his in the request.

**Specific Service** - you can select specific UPS shipping method from this list:

- United States Domestic Shipments
  - UPS Next Day Air
  - UPS Second Day Air
  - UPS Ground

- UPS Worldwide Express
- UPS Worldwide Expedited
- UPS Standard
- UPS Three-Day Select
- UPS Next Day Air Saver
- UPS Next Day Air Early A.M.
- UPS Worldwide Express Plus
- UPS Second Day Air A.M.
- UPS Saver
- Shipments Originating in United States
  - UPS Next Day Air
  - UPS Second Day Air
  - UPS Ground
  - UPS Worldwide Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Three-Day Select
  - UPS Next Day Air Early A.M.
  - UPS Worldwide Express Plus
  - UPS Second Day Air A.M.
  - UPS Worldwide Saver
- Shipments Originating in Canada
  - UPS Express
  - UPS Expedited
  - UPS Worldwide Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Three-Day Select
  - UPS Express Early A.M.
  - UPS Saver
- Shipments Originating in the European Union
  - UPS Express
  - UPS Expedited
  - UPS Standard
  - UPS Worldwide Express PlusSM
  - UPS Saver
- Polish Domestic Shipments
  - UPS Express
  - UPS Expedited
  - UPS Standard
  - UPS Worldwide Express Plus
  - UPS Saver
  - UPS Today Standard
  - UPS Today Dedicated Courier
  - UPS Today Intercity
  - UPS Today Express
  - UPS Today Express Saver
- Puerto Rico Origin

- UPS Next Day Air
- UPS Second Day Air
- UPS Ground
- UPS Worldwide Express
- UPS Worldwide Expedited
- UPS Next Day Air Early A.M.
- UPS Worldwide Express Plus
- UPS Saver
- Shipments Originating in Mexico
  - UPS Express
  - UPS Expedited
  - UPS Express Plus
  - UPS Saver
- Shipments Originating in Other Countries
  - UPS Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Worldwide Express Plus
  - UPS Saver

**Service for International Destination:** same as Service above

## Mass Actions settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Mass Actions

The screenshot shows the 'Shiplab Configuration' interface for 'UPS' under 'Mass Label Creation'. The left sidebar lists various configuration categories, with 'Mass Actions' selected. The main content area contains several dropdown menus for configuration:

- Create Invoice:** Yes
- Create Shipment:** Yes
- Allowed Order Statuses:** All
- Allowed Shipping Methods:** All
- Service:** Service with the lowest price
- Service for International Destination:** Service with the lowest price

A 'Save Config' button is located in the top right corner.

"Mass Actions" works on these pages: Sales -> Order Grid, Sales -> Shipment Grid. You can create and print labels, and create the pickup

The screenshot shows the 'Orders' grid in the Magento admin interface. A search filter for 'Veronica Costello' is applied, showing 2 records. An actions menu is open over the first record, with red arrows pointing to the following options:

- Print Shipping Labels
- Elpost: Create UPS Shipping Labels
- Elpost: Print Shipping Labels
- Elpost: Create Pickup

	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Action	Signifyd Guarantee Decision	Shipping Labels
Store View	Sep 2, 2019 8:32:37 PM	Veronica Costello	Veronica Costello	\$36.39	\$36.39	Processing	View		
Store View	Sep 2, 2019 8:32:37 PM	Veronica Costello	Veronica Costello	\$39.64	\$39.64	Closed	View		

**Create Invoice:** If "Yes" then will create the invoice before creating the label

**Create Shipment:** If "Yes" then will create the shipment before creating the label

**Allowed Order Statuses:** The labels create for all or specific order statuses

**Allowed Shipping Methods:** The labels create for all or specific shipping methods (for UPS shipping methods the label will create by default)

**Service:** If the shipping method in order isn't UPS carrier's then need to select the shipping method which will be indicated when creating labels.

Service with the lowest price - will select the method with the lowest price and indicate his in the request.

Service with the highest price - will select the method with the highest price and indicate his in the request.

Specific Service - you can select specific UPS shipping method from this list:

- United States Domestic Shipments
  - UPS Next Day Air
  - UPS Second Day Air
  - UPS Ground
  - UPS Worldwide Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Three-Day Select
  - UPS Next Day Air Saver
  - UPS Next Day Air Early A.M.
  - UPS Worldwide Express Plus
  - UPS Second Day Air A.M.
  - UPS Saver
- Shipments Originating in United States
  - UPS Next Day Air
  - UPS Second Day Air
  - UPS Ground
  - UPS Worldwide Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Three-Day Select
  - UPS Next Day Air Early A.M.
  - UPS Worldwide Express Plus
  - UPS Second Day Air A.M.
  - UPS Worldwide Saver
- Shipments Originating in Canada
  - UPS Express
  - UPS Expedited
  - UPS Worldwide Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Three-Day Select
  - UPS Express Early A.M.
  - UPS Saver

- Shipments Originating in the European Union
  - UPS Express
  - UPS Expedited
  - UPS Standard
  - UPS Worldwide Express PlusSM
  - UPS Saver
- Polish Domestic Shipments
  - UPS Express
  - UPS Expedited
  - UPS Standard
  - UPS Worldwide Express Plus
  - UPS Saver
  - UPS Today Standard
  - UPS Today Dedicated Courier
  - UPS Today Intercity
  - UPS Today Express
  - UPS Today Express Saver
- Puerto Rico Origin
  - UPS Next Day Air
  - UPS Second Day Air
  - UPS Ground
  - UPS Worldwide Express
  - UPS Worldwide Expedited
  - UPS Next Day Air Early A.M.
  - UPS Worldwide Express Plus
  - UPS Saver
- Shipments Originating in Mexico
  - UPS Express
  - UPS Expedited
  - UPS Express Plus
  - UPS Saver
- Shipments Originating in Other Countries
  - UPS Express
  - UPS Worldwide Expedited
  - UPS Standard
  - UPS Worldwide Express Plus
  - UPS Saver

**Service for International Destination:** same as Service above

## Manual Actions settings of UPS shipping

Path: Elpost -> Configuration -> UPS ->Manual Actions

The screenshot shows the 'Shiplab Configuration' interface for UPS shipping. The left sidebar contains a navigation menu with categories: DASHBOARD, SALES, ELPOST, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, and FIND PARTNERS & EXTENSIONS. The 'UPS' category is expanded, showing sub-items: General, Packaging, Returns, References, Payments, Notification, Printing, Pickups, Tracking, International Invoice, Automatic, Mass Actions, Manual Actions (highlighted), and Other Options. The main content area is titled 'Mass Label Creation' and contains two dropdown menus: 'Create Invoice (country)' set to 'Yes' and 'Create Shipment (country)' set to 'No'. Below each dropdown is a small text label: 'Create invoice after create label(s)' and 'Create shipment after create label(s)' respectively. A 'Save Config' button is located in the top right corner.

**Create Invoice:** If "Yes" then will create the invoice before creating the label

**Create Shipment:** If "Yes" then will create the shipment before creating the label

## Other Options settings of UPS shipping

Path: Elpost -> Configuration -> UPS -> Other Options

The screenshot displays the 'Other Options' configuration page for UPS shipping. The interface includes a sidebar with navigation options like Dashboard, Sales, Elpost, Catalog, Customers, Marketing, Content, Reports, Stores, System, and Find Partners & Extensions. The main content area is titled 'Options' and contains several settings:

- Saturday Pickup** (country): No
- Saturday Delivery** (country): No
- Send Tracking Number** (country): Yes (with subtext: Send tracking number on customer email after creating the label)
- Carbon Neutral** (country): No
- Delivery Confirmation for Shipment Level** (country): No Signature
- Delivery Confirmation for Package Level** (country): No Signature (with subtext: Only for destination US50 to US50, PR or Canada to Canada or Puerto Rico to US50, PR)
- Order Status After Created Label** (store): Please Select
- Movement Reference Number (MRN)** (store): 19NL87352345612986 (with subtext: Must contain alphanumeric characters only. Must be a length of 18 characters. The 3rd and 4th Characters must be the Shipper country ISO Code.)

A 'Save Config' button is located in the top right corner.

**Saturday Pickup:** Get the same delivery commitment as a package shipped on a Friday.

UPS will collect your package on a Saturday at your request. Saturday Pickup includes packages tendered to UPS and packages dropped off at retail locations on Saturday.

- Saturday pickup allows you to fulfill weekend orders a day early
- Eligible UPS Ground packages could be delivered as early as Monday

Services may vary based on pickup/origin ZIP Code™. Saturday Pickup is not available in Hawaii.

**Saturday Delivery:** UPS offers the convenience of Saturday Delivery and with the expansion of Saturday Ground Service across the U.S. Saturday Delivery is more convenient than ever.

Saturday Delivery commitment times depend on the shipping service you choose:

- UPS Next Day Air® Early: Guaranteed delivery one hour later than the guaranteed weekday delivery time, as early as 9:00 a.m., based on destination
- UPS Next Day Air®: Guaranteed delivery by 12:00 noon or 1:30 p.m. where weekday shipments are delivered by 10:30 a.m. or 12:00 noon, respectively, based on destination
- UPS 2nd Day Air®: Guaranteed delivery by end of the day for shipments picked up on Thursday, based on destination
- UPS Ground and UPS 3 Day Select™: End of day (available in select destination ZIP Codes™)
- UPS Worldwide Express® Plus: Delivery based on destination
- UPS Worldwide Express®: Delivery based on destination

- UPS Worldwide Express Freight™: Delivery based on destination

**Note:** For some services, Saturday delivery of a UPS Returns shipment is available in the U.S. only. Contact your UPS Representative for more information.

- Air and International packages can be delivered on Saturday for an additional charge
- Eligible UPS Ground packages picked up on Saturday will be delivered a day earlier

**Note:** For Saturday Delivery of air and international packages, you must affix a Saturday Delivery sticker to each shipment or package. With some services, Saturday delivery of a UPS Returns shipment is available in the United States only. Contact your UPS representative for more information.

**Send Tracking Number:** If "Yes" then the module will send the tracking number to customer email

**Carbon Neutral:** Your business can reduce its carbon footprint while demonstrating your commitment to sustainability. UPS carbon neutral is just one way we are reducing our impact on the environment. We are constantly evaluating how many miles we drive, how much fuel, paper, and water we use, and even how much noise our airplanes make.

**Delivery Confirmation for Shipment Level:** Verify that your shipment was delivered with your choice of signature or adult signature options.

UPS will provide you with evidence of delivery in your choice of these options:

- *Delivery Confirmation:* UPS will mail you a confirmation of delivery without a signature. **Note:** Similar information is available when you track your package online.
- *Signature Required:* UPS will obtain the recipient's signature or other electronic acknowledgement of receipt from the recipient when this option is selected and provide you with a printed copy. You may also view the recipient's signature or electronic acknowledgement of receipt online.
- *Adult Signature Required:* UPS will obtain the adult recipient's signature and provide you with a printed copy. Adult recipients must be at least 21. You may also view the adult recipient's signature online.

**Delivery Confirmation for Package Level:** same as the item above and only for destination US50 to US50, PR or Canada to Canada or Puerto Rico to US50, PR

**Order Status After Created Label:** Will change order status after success creating labels

**Movement Reference Number (MRN):** The MRN number is the customs registration number that enables the customs authority to identify and process your export packages in the Atlas customs system. It is the main reference for customs declaration and the most important link with your export goods. Must contain alphanumeric characters only. Must be a length of 18 characters. The 3rd and 4th Characters must be the Shipper country ISO Code.

## UPS Access Point

Path: Elpost -> Configuration -> UPS -> Access Point

The screenshot shows the 'Shiplab Configuration' interface. On the left is a vertical sidebar with icons for Dashboard, Sales, Elpost, Catalog, Customers, Marketing, Content, Reports, Stores, System, and Find Partners & Extensions. The main content area is titled 'UPS Access Point' and includes a 'Scope View: Default Config' dropdown and a 'Save Config' button. The configuration is divided into two sections: 'UPS' and 'Access Point'. The 'UPS' section contains a list of sub-sections: General, Packaging, Returns, References, Payments, Notification, Printing, Pickups, Tracking, Access Point (highlighted), International Invoice, and Automatic. The 'Access Point' section contains three dropdown menus: 'Enabled' (set to 'Yes'), 'Type' (set to 'Hold for Pickup at UPS Access Point'), and 'Account' (set to 'Example'). A link 'Add Shipper Account' is visible below the 'Account' dropdown. The top right corner of the interface shows a search icon, a notification bell, and a user profile labeled 'admin'.

**Enabled:** Use UPS Access Point or not

**Type:** It has two types. "Hold for Pickup at UPS Access Point" and "UPS Access Point Delivery"

**Account:** Select UPS Account for using UPS Access Point

## Elpost Shipping Methods

Path: Stores -> Configuration -> Sales -> Shipping methods -> Elpost Shipping

Configuration Save Config

**CATALOG** ▾

**SECURITY** ▾

**CUSTOMERS** ▾

**SALES** ▴

Sales

Sales Emails

PDF Print-outs

Tax

Checkout

Shipping Settings

Multishipping Settings

**Shipping Methods**

Google API

Payment Methods

Fraud Protection

3D Secure

**Free Shipping** ⊙

---

**Table Rates** ⊙

---

**Magento Shipping** ⊙

---

**UPS** ⊙

---

**Elpost Shipping** ⊙

Enabled for Checkout [website]   Use system value

Title [store view]

Sort Order [website]

Debug [website]

---

**USPS** ⊙

---

**FedEx** ⊙

---

**DHL** ⊙

**Enabled for checkout:** Use Elpost Shipping Methods on checkout or not use

**Debug:** Use debug on developer mode

Description

Active  Yes

Carrier

Show Methods

Websites 

- Default Store View
- France

Customer Groups 

- General
- Wholesale
- Retailer

Apply Carrier Discount  Yes

UPS Access Point

Apply Cart Price Rules

Cart Price Rules apply after calculating the price via the Elpost Shiplab module

Conditions

Apply the rule only if the following conditions are met (leave blank for all items).

If ALL of these conditions are TRUE :

Subtotal **equals or greater than 50**

Total Items Quantity **is 2**

If ANY of these conditions are TRUE :

Shipping Country **is Netherlands**

Shipping Country **is Australia**

Actions

Price

For example: empty, 0, 20, -20, -10%, +20, +20%. If empty then it uses carrier rates. Allowed symbols: 0-9, +%, indicate in base currency

Apply the rule only to cart items matching the following conditions (leave blank for all items).

If ALL of these conditions are TRUE :

Price in cart **equals or greater than 78**

Time in Transit

Enabled  Yes

Format

Default: Y.m.d H:tc; Y - A full numeric representation of a year, 4 digits. Examples: 1999 or 2003; m - Numeric representation of a month, with leading zeros. Examples: 01 through 12; d - Day of the month, 2 digits with leading zeros. Examples: 01 to 31; H - 24-hour format of an hour with leading zeros. Examples: 00 through 23; i - Minutes with leading zeros. Examples: 00 to 59 - Seconds with leading zeros. Examples: 00 through 59

Prefix

Example: Arrival (

Suffix

Example: )

Description: shows in the admin interface only

**Show Methods:** shows carrier shipping methods with min or max price, specific methods or all methods

**Apply Carrier Discount:** this param applies the discount to the price that got from the carrier. For UPS it is Negotiated Rates

**Conditions:** the method will be shown if these rules passed validation in checkout

**Actions:** the price will be changed if these rules passed validation in checkout

Price can be: empty, 0, 20, -20, -10%, +20, +20%. If empty then it uses carrier rates. Allowed symbols: 0-9.-+%. Indicate in base currency

**Time In Transit:** show arrival date beside the name of the shipping method.

### **Format**

Default: Y.m.d H:i

<b><i>Format character</i></b>	<b><i>Description</i></b>	<b><i>Example returned values</i></b>
Y	A full numeric representation of a year, 4 digits	Examples: 1999 or 2003
m	Numeric representation of a month, with leading zeros	01 through 12
d	Day of the month, 2 digits with leading zeros	01 to 31
j	Day of the month without leading zeros	1 to 31
H	24-hour format of an hour with leading zeros	00 through 23
i	Minutes with leading zeros	00 to 59
D	A textual representation of a day, three letters	Mon through Sun
l	A full textual representation of the day of the week	Sunday through Saturday

	(lowercase 'L')	
F	A full textual representation of a month, such as January or March	<i>January through December</i>
M	A short textual representation of a month, three letters	Jan through Dec
n	Numeric representation of a month, without leading zeros	1 through 12
y	A two-digit representation of a year	99 or 03
a	Lowercase Ante meridiem and Post meridiem	<i>am or pm</i>
A	Uppercase Ante meridiem and Post meridiem	<i>AM or PM</i>
g	12-hour format of an hour without leading zeros	<i>1 through 12</i>
G	24-hour format of an hour without leading zeros	<i>0 through 23</i>
h	12-hour format of an hour with leading zeros	<i>01 through 12</i>