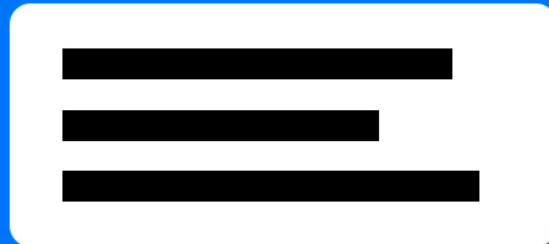
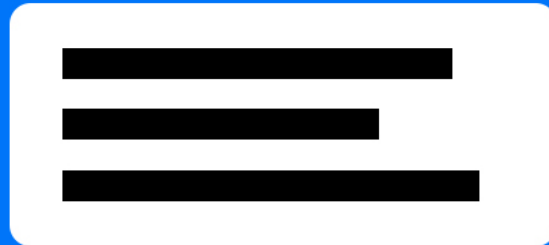
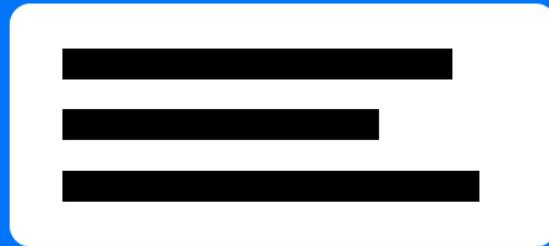


Dymo Address Labels Print

Dymo Address Labels Print



Version: 1.0
Website: <https://shop.aquivemedia.nl>
Support: info@aquive.nl

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1 Magento Installation.

This chapter explains how to install the Dymo Address Labels Print Magento extension.

1.1 Backup Your Data

First backup all your Magento data. You can backup your database through the Magento admin under the System > Tools > Backups menu option. Or you can use your favorite database management tool such as phpmyadmin. Backing up your files can be done by FTP or through the configuration panel of your hosting provider.

Always make backups before installing the extension. Please do not skip this step as it is crucial. Installation could possibly cause problems. We do not take any responsibilities regarding problems. Restoring backups is the only safe way to roll back the installation.

1.2 Download and Extract Files

Download the extension from our website or the Magento Marketplace. You can login to your account to see purchased extensions. Extract the archive to a location on your hard drive.

1.3 Upload Files

Using a FTP client upload all folder and files from the root of the extension folder from your hard drive to the root of your Magento store. Make sure you preserve the folder structure. Your Magento root already contains these folders. When asked choose to overwrite/append existing folders. There will be no files overwritten.

1.4 Clear Caches

Login to the back-end of Magento and clear the cache. This can be done by navigation to System > Cache Management and clicking on Flush Magento Cache.

1.5 Logout and Login Again

Logout from the back-end and re-login to reset the permissions needed to access the new menu's of the installed extension. When you skip this step you could see a permission denied error when accessing certain pages.

2 Dymo Driver/Software Installation

This chapter explains how to make sure the Dymo printer and our extension can connect to each other.

2.1 Installing Dymo Software

If you haven't installed the DYMO Printer label software yet, this is the time to do it. The software is available on the CD-ROM which you got when you bought your printer. If you don't have the CD-ROM anymore, you can get the software from the DYMO website which can be visited by clicking on the following link <http://global.dymo.com>.

This step is absolutely necessary. If this step is skipped the DYMO printer will not be available in your operating system. It will be impossible to send print jobs to printer which is not known by the OS. Also keep this in mind when working on different workstations.

3 Configuration

The extension has some built in configuration options. Those options can be accessed through the Magento admin panel. Go to System > Configuration > Aquive Media - Order labels.

3.1 General Label Settings

In this section we explain the general settings that can be set.

General Settings		
Label Layout	<input type="text" value="Dymo Label 11352"/>	[GLOBAL]
Button Location	<input type="text" value="Header"/>	[GLOBAL]
Use Legacy Script Files	<input type="text" value="No"/> <small>▲ Only enable this when facing problems, it will use legacy Dymo SDK. Chrome support will drop.</small>	[GLOBAL]

Label Layout:

You can choose on which DYMO label to print, options are:

1. 11352
2. 11354
3. 11355
4. 11356
5. 99010-99011
6. 99012-99013
7. 99012
8. 99014

Button Location:

This option lets you choose where the print buttons should be displayed on the order view/detail page. The options are in the header or footer of the grid.

Use Legacy Script Files:

This option loads in legacy script files in case the normal script files don't work.

3.2 Sender Label Settings

In this section all options for the optional sender labels can be changed.

Sender Label Settings		
Print Sender Label	<input type="text" value="Yes"/>	[GLOBAL]
Sender Name	<input type="text" value="Aquive Media"/>	[GLOBAL]
Sender Address	<input type="text" value="Peizerweg 97"/>	[GLOBAL]
Sender City	<input type="text" value="Groningen"/>	[GLOBAL]
Sender Postcode	<input type="text" value="9727 AJ"/>	[GLOBAL]
Sender Country	<input type="text" value="Netherlands"/>	[GLOBAL]

Print sender label:

Options are yes and no. If set to yes for each printed label there will be printed an additional sender label which can be used for the shipment. In many countries this is advised to do or it is even made obligatory. When printing multiple labels the sender labels will be printed in a batch at the end when all order labels are printed.

Sender Name, Sender Address, Sender City, Sender Postcode, Sender Country:

These fields are used to populate the sender label with all information needed.

3.3 Automatic Printing

Automatic Printing		
Skip preview screen for printing multiple labels	<input type="text" value="No"/>	[GLOBAL]

Skip preview screen for printing multiple labels:

Options are yes and no. If set to yes it will skip the label preview page and starts the printing process immediately.

3.4 Address Template

Address Templates

Customer address template [STORE VIEW]

```

{{company}}
{{prefix}} {{firstname}} {{middlename}} {{lastname}}
{{suffix}}
{{street1}} {{street2}} {{street3}} {{street4}}
{{city}} {{region}} {{postcode}}
{{country}}

```

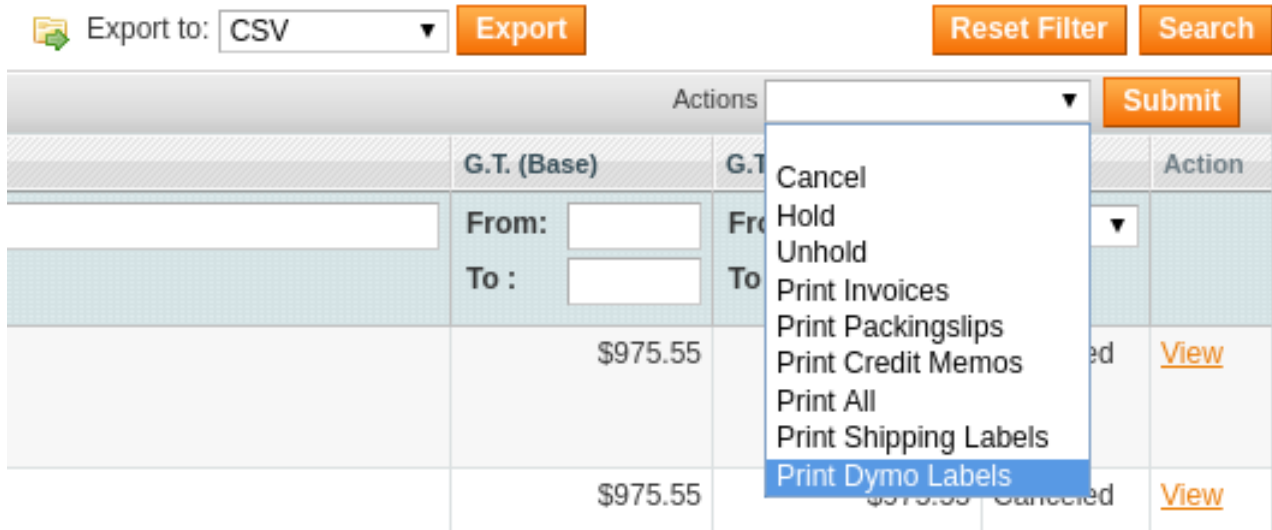
▲ Variables: {{company}} {{prefix}} {{firstname}}
{{middlename}} {{lastname}} {{suffix}} {{street1}}
{{street2}} {{street3}} {{street4}} {{city}} {{region}}
{{postcode}} {{country}} {{country_id}} {{telephone}}
{{email}} {{fax}} {{vat_id}}. Use HTML tags b, i and u
for markup.

Customer address template:

This is where you can design your own template, what is being entered here is what will be send to the printer to print.

4 Printing Labels

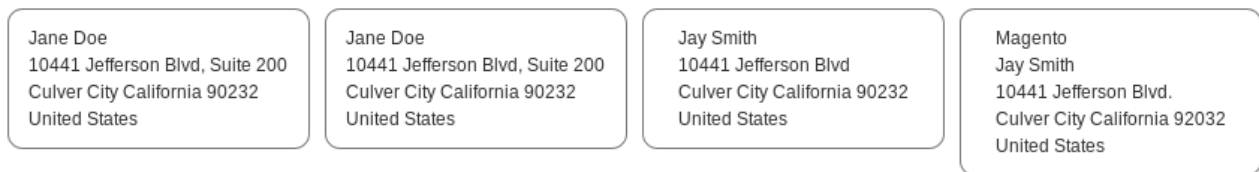
Multiple labels can be printed as follows. Go to Sales > Orders and place a checkbox on the orders where you wish to print a label for. From the actions dropdown menu select Print Labels and click on submit next.



The screenshot shows a software interface with a table of orders. At the top, there is an 'Export to:' dropdown menu set to 'CSV' and an 'Export' button. To the right are 'Reset Filter' and 'Search' buttons. Below the table, there is an 'Actions' dropdown menu that is open, showing a list of options: Cancel, Hold, Unhold, Print Invoices, Print Packingslips, Print Credit Memos, Print All, Print Shipping Labels, and Print Dymo Labels (which is highlighted in blue). A 'Submit' button is located to the right of the 'Actions' menu. The table below has columns for 'G.T. (Base)', 'G.T.', and 'Action'. Two rows are visible, both with a value of '\$975.55' in the 'G.T. (Base)' column. The 'Action' column for the second row contains a 'View' link.

You will be taken to a label preview page where you can preview the labels which will be printed. If everything looks ok, you can click on print. All order labels will be printed. If enabled in the settings for each order label a sender label will be printed at the end of the batch. It is possible to print another batch when needed by clicking on print again. If not, you can click on back to return to the sales

Order Labels Preview



The screenshot shows the 'Order Labels Preview' page with four address labels in rounded rectangular boxes. The first two labels are for 'Jane Doe' at '10441 Jefferson Blvd, Suite 200, Culver City California 90232, United States'. The third label is for 'Jay Smith' at the same address. The fourth label is for 'Magento' at the same address.

[Back](#) [No Printer](#)

Selected Label
11352

Sender Label Printing
Disabled

Printer Name **Printer Model** **Is Connected**

4.1 Printing A Single Label

Sometimes it's necessary to just print a single label for an order. This can also be done from the grid by just checking one order. But there is also a convenient function on the order detail page. This can be very handy in a variety of circumstances. Depending on the settings the print button on the order detail page will be placed above or just beneath the grid. When clicked it will print the order address label and optionally the sender label.

[Back](#) [Reorder](#) [Print](#)

Account Information

Customer Name	Jane Doe
Email	janedoe@example.com
Customer Group	General

5 Troubleshooting

Most common problems when installing and using this extension are listed in this chapter. Pay close attention when trying to troubleshoot problems. If your problem is not listed here or the problem(s) cannot be solved with the solutions provided here you can contact us by e-mail or by phone.

5.1 Extension not visible

When the extension is not visible in your Magento shop, there might be two common problems.

- The installation might not have been done properly. Recheck if all files are in the right place on the server.
- The Magento Cache is not flushed yet. To do so go to System > Cache Management in the backend of your store and click on Flush Magento Cache

5.2 Access Denied Error

When you cannot access some or all pages of this extension there might be a problem with permissions. Always logout and try to login again to make sure this problem disappears.

5.3 The Print Button Says No Printer

Install the drivers as described in 2.1 DYMO drivers/software installation of this manual.

5.4 The Dymo Does Not Print

Make sure the DYMO printer is connected properly to your computer with an USB cable. Check both ends of this cable. Also check if the printer is connected to a power source. Try to disconnect the printer both from your computer and power source and reconnect it again. This should make sure your computer recognizes there is a printer connected to it.

5.5 Printed Labels Are Weird

Make sure you are using proper labels for your printer. Also make sure the labels you are using are selected in the settings of the extension. See 3.1 General label settings for more information.

6 Additional Support

When you need help installing this extension you could purchase our installation service for extensions. This can be found in our Magento Extension Store. The link to our store is <https://shop.aquivemedia.nl>

6.1 Bugs

Our software is tested on different versions of Magento and is bug free as far as we have tested. Unfortunately we couldn't test the extension in hundreds of different scenarios, which in fact would be impossible. When you come across any bugs while using the extension we will guarantee that we fix the bug at no charge if we can. Please contact us by e-mail.

6.2 Extension Clashes

As far as we know there are no clashes with other popular extensions. If we come across any we will report fix for it. Extension clashes are not considered bugs. So beware of this distinction. We can try to fix this at no charge but it depends on how much time it will cost. Please feel free to contact us about this.